

BeswickParish Council

Annual Meeting of the Council to be held at 7 pm on Wednesday, 11 May 2016 at Kilnwick Village Hall

Agenda

- 1 Election of Chair for 2016-17**
- 2 Election of Vice-Chair for 2016-17**
- 3 Apologies for absence**
- 4 Declarations of pecuniary and non-pecuniary interests**
- 5 Annual Report 2015-16**

To consider and approve the Newsletter 2015-16 (already distributed widely and incorporated in the Council's Website) as the Annual Report on Council activity.
- 6 Annual Return 2015-16**
 - (a) To consider and note the Internal Auditor's report (attached)
 - (b) To consider, approve and sign the Governance Statement (attached)
 - (c) To consider, approve and sign the Accounting Statement (attached)
- 7 Annual Accounts 2015-16**

To receive and note the Council's accounts for 2015-16 (attached)
- 8 Public rights of inspection**

To confirm that the period for public inspection of the accounts and related records shall be from 6 June to 15 July inclusive, and agree that public notice be given to that effect.
- 9 Minutes**

To confirm the minutes of the Council meeting held on 9 March 2016 (attached).
- 10 Matters arising from the minutes**
 - (a) Emergency Plan. To receive an amended Plan, consider further amendments and approve.
 - (b) Tour de Yorkshire. The Clerk to report on discussion with Middleton Parish Council about celebrations that involved pupils of Beswick & Watton School and to consider, retrospectively, any financial contributions that might be made by Beswick Parish Council.
 - (c) Planning decision, Tree felling, Beswick Hall Farm. The Clerk to report the decision of ERYC.
 - (d) Bus Shelter cleaning. To consider the attached report by Cllr Quinn and, if agreed, to approve future expenditure.
 - (e) Beswick Footpath 18, Wilfholme Bridge/Three Jolly Tars. To report recent developments.
 - (f) Computer, scanner and projector. The Clerk to report. To approve: payment of £359.95 to Cllr Reid; and additions to the Inventory.
 - (g) Liaison with ERYC. – reassignment of former Community Cor-ordinator 's role. To note the attached reply by ERYC.
 - (h) Street lighting. To consider the attached report.

- (i) Damage to verge, Main Street, Kilnwick. The Clerk to report on correspondence with ERYC and Acklams.
- (j) Humberside Police, Community Partnership meeting. The Clerk to report on correspondence with Inspector Mark Coulthard regarding an invitation to address the Council.
- (k) Anti-trespassing notices. The Clerk to report on an email from Jeremy Walker.

11 Planning Applications

- (a) To consider application no. 16/01252/PLF, conversion of carport at Beswick Heads (notification letter attached).
- (b) To consider application no. 16/01312/PLF, building extensions at 15 Main Street, Beswick (notification letter attached).

Any other applications received after publication of this Agenda and before the Meeting will be posted on the Council's website.

12 Community Recreation Area, Kilnwick

Cllr Quinn to report on recent meetings concerning the proposed development of community recreational facilities on land at Kilnwick.

13 Grant applications

To consider requests by Kilnwick and Beswick Churches for financial assistance. Report attached.

14 Public Spaces Protection Order 2016

To note the attached report regarding a proposed ERYC order concerning dog fouling in Beswick Parish.

15 To consider the provision of a defibrillator in Beswick

To consider the desirability, possible location and means by which funds be sought to cover the costs, both singular and on-going, of installing a defibrillator.

16 Income and expenditure 2016-17 – monitoring report

17 Brownfield sites. The Clerk to report on the return made to ERYC.

18 Connecting Communities Grant Money

To consider whether the Council should develop a bid to set up a day-time community activity aimed at providing regular social meetings of parishioners in Kilnwick Village Hall.

19 Clerk to the Council. David Allan has tendered his resignation as of 30 September 2016 or before, if a replacement is found. To discuss attracting and appointing applicants, including any issues of remuneration, conditions of appointment etc.

20 Any other business

Annual internal audit report 2015/16 to

Enter name of
smaller authority here:

BESWICK PARISH COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2016.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.			
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.			
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.			
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit KATE JOHNSON
Signature of person who carried out the internal audit K Johnson Date 30-4-16

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of
smaller authority here:

BESWICK PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	NA
			✓
			has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority and recorded as minute reference:

dated 11.05.16

Signed by:

Chair

dated

Signed by:

Clerk

dated

11.05.16

07/04/16

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2015/16 for

Enter name of
smaller authority here:

BESWICK PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2015 £	31 March 2016 £	
1. Balances brought forward	2218	3783	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	4514	4600	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	695	6897	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	871	900	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	2773	11748	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	3783	2632	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	3783	2191	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	0	0	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer



Date

07/04/2016

I confirm that these accounting statements were approved by this smaller authority on this date:

11.05.16

and recorded as minute reference:

Signed by Chair of the meeting approving these accounting statements.

Date

11.05.16

ANNUAL ACCOUNTS

The annual Accounting Statement that the Council is required to make and publish (item 6 (c) on this agenda) is in strictly prescribed format. It accounts in summary for monies received, paid and remaining, but provides almost no insight into the make-up of spending.

The attached formal accounts provide a more meaningful analysis, alongside the original budget figures for last year, and without the distortion of reclaimable VAT.

The Council is invited to note this report.

*D S Allan
7 April 2016*

BESWICK PARISH COUNCIL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016

<i>Budget</i>		£	Actual
£			£
1,270.00	Defibrillator	1,270.00	
-1,270.00	minus grants received for defibrillator	<u>-1,270.00</u>	0.00
	Bus shelter replacements		
1,786.00	<i>Kilnwick Lodges, Southbound</i>		1,636.00
	<i>Beswick North, Northbound</i>		
	Re. damage in November 2013	3,108.50	
	minus contribution from insurers	-3,108.50	
	Re. damage in October 2014	1,846.00	
	minus contribution from insurers	<u>-993.00</u>	853.00
1,550.00	Street lighting		1,531.66
	Grants		
200.00	Beswick Church	225.00	
200.00	Kilnwick Church	225.00	
150.00	Twilight Bus	<u>25.00</u>	475.00
	Purchase of computer and scanner	458.23	
	minus Transparency Code grant received	<u>-450.00</u>	8.23
	Administrative expenses		
250.00	Insurance	251.85	
900.00	Clerk's salary	900.00	
60.00	Stationery and other expenses	25.74	
60.00	Parish Newsletter	60.00	
	Website domain registration (2 years)	<u>8.99</u>	1,246.58
<u>5,156.00</u>			<u>5,750.47</u>
<u>-4,600.00</u>	Precept income		<u>-4,600.00</u>
<u>556.00</u>	Net expenditure		<u>1,150.47</u>

BALANCE SHEET AS AT 31 MARCH 2016

	Reserve		
3,782.58	At 1 April 2015		3,782.58
556.00	minus net expenditure in 2015-16		<u>1,150.47</u>
<u>3,226.58</u>	At 31 March 2016		<u>2,632.11</u>
	<i>Represented by:</i>		
	Bank account		2,161.84
	Petty cash		29.41
	Debtors (VAT reclaimed but not yet received)		440.86
			<u>2,632.11</u>

Minutes of the meeting of the Council held on Wednesday, 9th March 2016

Present: Councillor Ian Reid (Chair), Councillor June Feasby, Councillor Jackie Plowman, Councillor Kenny Quinn, Councillor Mary Scaife, ERYC Ward Councillor Phyllis Pollard (for part of the meeting), David Allan (Clerk to the Council) and one parishioner.

1 Declarations of pecuniary or non-pecuniary interests

No declarations were made

2 Minutes

The unconfirmed minutes of the meeting held on 13 January 2016 were approved.

3 Matters arising from the minutes

Website. The Clerk reported that the Council's new website at www.beswickparishcouncil.org.uk was now operational. Councillors Reid and Quinn had contributed extensively to the Parish Information pages. Further contributions had been invited from Kilnwick and Beswick churches, and it was intended to develop the Image Gallery, in particular by inviting parishioners to submit photographs.

Bus Shelter (Northbound), Beswick North. The replacement shelter had been installed on the 1 March. It remained only for ERYC to remove the previous base and make good the ground. Councillor Quinn suggested it would be beneficial if arrangements could be made for periodic cleaning of the five shelters in the Parish, and agreed to make enquiries.

Beswick Footpath 18, Wilfolme Bridge/Three Jolly Tars. No further information had been received from the Joint Local Access Forum or the ERYC Countryside Access Officer, to whom it stands referred. Councillor Reid circulated a photo showing the current blockage of the path.

Computer and scanner. The Clerk reported that the Council's application for a £450 grant had been successful, and circulated a note (copy attached to the official copy of these minutes) suggesting criteria for the choice of equipment, together with specific recommendations at an estimated total cost of £466.58. The recommendations were approved.

4 Planning application: tree felling, Beswick Hall Farm

An application (ERYC ref. 16/00598/TCA) to fell five sycamore trees at Beswick Hall Farm was considered. The roots were causing damage to the traditional brick wall within the curtilage of a listed building. The Council resolved to raise no objection but to request that the applicant be asked to plant replacement trees in the same vicinity, but where they will not cause damage.

5 Income and expenditure

The Clerk submitted a written report (copy attached to the official copy of these minutes) showing the latest forecast of income and expenditure in 2015-16, together with the already approved budget for 2016-17. The report was noted.

6 Data projector

Councillor Reid proposed that the Council purchase a data projector for use at meetings where matters of interest such as planning applications, financial budgets, etc., would be best displayed on a screen for the benefit of full understanding and discussion by councillors and for informing parishioners who are present. The projector would be used in conjunction with the new computer (min. 3 above). The cost would c.£330 plus VAT. Councillor Reid's proposal was seconded by Councillor Quinn and agreed.

7 Authorisation of payments

It was agreed that the following payments be formally authorised :

Replacement bus shelter, Beswick North £1846 + VAT
Purchase of computer and scanner, £466.58 + VAT
Purchase of a projector, c.£330 + VAT
Clerk's salary, Oct 2015 – March 2016 £450

8 Tour de Yorkshire

Consideration was given to emails from ERYC concerning the Tour de Yorkshire, which would be passing through East Yorkshire on 29 April 2016. As the race would not pass through the Beswick Parish Council area it was agreed to take no action.

9 Newsletter

It was agreed that Councillor Reid would prepare a draft of the Council's 2015-16 newsletter and circulate it to fellow councillors for comment. The Clerk would make arrangements for prompt printing of the newsletter, which Councillors would distribute.

10 Photography Competition

It was agreed that the newsletter would include the announcement of a photography competition, suggested by Councillor Quinn, for which an anonymous donor had kindly offered junior and adult cash prizes of £20 each. It was agreed that the competition would run until 31 August, entries to be sent to the Clerk and displayed on the Council's website, and that the winners would be decided by the Council at its meeting on 14 September.

11 Emergency Plan

The Clerk referred to the need to review and update Beswick's Community Emergency Plan, and Councillors made a number of initial observations. It was agreed that Councillor Reid and the Clerk prepare an updated draft of the plan, for consideration and approval at the Council's next meeting.

12 Fracking

The Clerk reported the receipt of an email from the campaign group Frack Free East Yorkshire asking that any meetings between gas companies and parish councils be held in public. To date, Beswick PC had received no such requests for meetings. The group's email was noted.

13 Liaison with ERYC

Councillor Quinn drew attention to the recent departure from ERYC of Brad Webster, Community Partnership Co-ordinator and Acting Renaissance Coordinator (Beverley), whose services Beswick PC had found helpful on various occasions. The Clerk was requested to ask ERYC how Mr Webster's former functions were to be provided in future.

14 Street lighting

It was noted that Beswick was not among ERYC's announced plan for replacement of street lights. The Clerk was asked to enquire as to the thinking behind the preparation of the current and any future plans.

15 Damage to verge, Kilnwick

A parishioner had drawn attention to damage caused to the grass verge in Main Street, Kilnwick by Acklam's school bus while passing the parked Library Bus, and had provided photos of the incident and resultant damage. After extensive discussion, it was agreed that the Clerk write to the Highways and Libraries departments of ERYC and to Acklam's requesting repair of the recent damage and the agreement of some arrangement whereby a repetition can be avoided.

16 Humberside Police, Community Partnership Meetings

Councillors Reid and Plowman reported on a meeting they had attended, convened by Inspector Mark Coulthard of Humberside Police. Matters discussed included possible 'Road Watch' initiatives aimed at combating traffic speeding problems, such as occur on the C59 at Kilnwick. Agreed that the Clerk invite Inspector Coulthard to attend either the July or September meeting of the Council to discuss such matters further, and in the meantime that the Clerk enquire as to other parishes' experience, if any, of Road Watch schemes.

The Council's next meeting (the Annual Meeting) will be held at 7 pm on Wednesday, 11th May 2016 at Kilnwick Village Hall.

BUS SHELTER CLEANING

Background

Beswick Parish Council owns 5 bus shelters in the Parish, 3 of which are of glass construction. The Council is responsible for maintenance. As these shelters are close to the road, they can become quite dirty – reduced visibility could be inconvenient or even dangerous to shelter users. This proposal suggests a regular cleaning schedule for the 3 glass shelters.

Proposal

GRPL Ltd Cleaning Services, based in Woodmansey have quoted a price for cleaning our 3 glass shelters. Their normal charge would be £19.50 but they have offered us a 30% discount as we are a Parish Council, reducing the cost to £13.65.

We can choose either a 6 week or a 9 week cycle, giving an annual cost of £81.90 (6 visits on a 9 week cycle) or £122.85 (9 visits on a 6 week cycle).

Limited research online has indicated that bus shelter cleaning services are available from other, generally larger, national organisations but this proposal suggests using a local company in the first instance.

Supplier Details

GRPL Ltd Cleaning Services
Force House
20 Warton Drive
Hull Road
Woodmansey
HU17 0FB

01482 866092
07974 159611
www.grplltd.co.uk

K.Quinn
27th April 2016

LIAISON WITH ERYC – FORMER COMMUNITY SERVICES CO-ORDINATOR

In answer to BPC's enquiry about the reassignment of Brad Webster's former role, the following reply has been received from ERYC:

Dear David

Thank you for your query.

We don't have a definitive statement about the assignment of work previously undertaken by the Community Partnerships. You will be aware that they dealt with multi-agency approaches to local issues - 'single service' issues were always signposted to the relevant service, eg Streetscene, Youth and Family Support. For the Council, these can be accessed using the A-Z facility on the Council's website.

Your local Ward Members are the first port of call on any issue which appears to warrant a multi-agency approach. The Beverley Rural Community Policing Team led by Insp Mark Coulthard is also proactive in working with communities on crime prevention initiative and bringing the relevant agencies together.

We still communicate information of common interest to Town and Parish Councils, but are in the process of re-formatting Parish News. We shall shortly be piloting an electronic news feed version and then seeking feedback from Town and Parish Councils about this format and how we and they can benefit from the improved ICT facilities made available through the recent Local Grant Fund initiative to improve access to the On-line Planning system.

We also still work with Town and Parish Councils through the Local Grant Fund. Your point of contact for this is Sue Baldock.

I hope this answers your query, but if you need any further information, please get in touch.

Regards

Sue Lang
Regeneration & Funding Group Manager
Economic Development
County Hall
BEVERLEY
HU17 9BA
Tel: 01482 391617/07867 524161
Fax: 01482 391611
E-mail sue.lang@eastriding.gov.uk

STREET LIGHTING

ERYC is engaged in an ongoing 4-year , £14 million programme to replace street lighting (columns and/or lanterns) across East Yorkshire. Beswick PC area does not figure in the current plans, and I was asked to ascertain the selection criteria behind the scheme.

Based on a very helpful discussion with ERYC's lighting engineer, the key points so far as BPC is concerned are these.

1. The ERYC replacement scheme covers only lights owned by ERYC (some 30,000 in total), and applies primarily to pre-1974 lights.
2. Importantly, the lights in Beswick and Kilnwick are owned not by ERYC but by the Parish Council, and so fall outside the current ERYC scheme. (This is a common situation: the majority (110) of East Yorkshire parishes own their own lights.)
3. The 10 Beswick lights were installed in 1987. The columns are of a type expected to last for around 40 years, i.e. say, another 10 years yet.
4. The 18 Kilnwick lights were installed in 1993. The columns are reclaimed cast ones, refurbished (shot blasted) prior to installation in the village, and expected to last thereafter for 50-60 years, i.e. say another 30 years.
5. Under BPC's 'level 1' service agreement with ERYC (costing c.£1,580 p.a.), ERYC replaces any *individual* columns or lanterns that fail, without additional charge.
6. But *wholesale* replacement of lights would be at BPC's expense. The average replacement cost is currently around £800 per light.

Members are asked to note this report.

D S Allan
Clerk to the Council
26 April 2016



County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 887700
www.eastriding.gov.uk
Stephen Hunt Head of Planning and Development Management

Beswick Parish Council
Southfield
Kilnwick
Driffield
YO25 9JF

Date: 28 April 2016
Our Ref: 16/01252/PLF
Case Officer: Mrs Kerry Wilkinson
Telephone: (01482) 393702
Parish Area: Beswick Parish Council
Grid Ref: 501099 447894

Dear Beswick Parish Council

TOWN & COUNTRY PLANNING ACT 1990

Proposal:	Conversion of existing carport roofspace with attached staircase to dwelling
Location:	1 Little Beswick Beswick Heads Beswick East Riding Of Yorkshire YO25 9AS
Applicant:	Mr Philip Plowman
Application type:	Full Planning Permission

I write to inform you that a valid application was received on the 27 April 2016 for the above development. The submitted application and plans can be viewed at the address below from **29 April 2016** onwards.

Consultee Access users should click on the link within the email to which this document is attached. Having clicked on the link, please click on the Login button to enter Consultee Access.

Your comments should be submitted electronically by using the 'Consultee Comment' button within Consultee Access.

Comments must be submitted as soon as possible, but no later than **19 May 2016**, or they may not be able to be taken into consideration in determining this application. If I have not received a response by this date I shall assume that you do not wish to make any comments but you should note that the application will remain in your Consultee In Tray until you respond.

For complete guidance on Consultee Access please visit our webpage *How to use Consultee Access* at <http://www2.eastriding.gov.uk/environment/planning-and-building-control/planning-permission/view-and-comment-on-planning-applications/how-to-use-consultee-access/>

A handwritten signature in black ink that reads 'Stephen Hunt'.

Stephen Hunt
Head of Planning and Development Management



Alan Menzies Director of Planning and Economic Regeneration



County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 887700
www.eastriding.gov.uk
Stephen Hunt Head of Planning and Development Management

Beswick Parish Council
Southfield
Kilnwick
Driffield
YO25 9JF

Date: 3 May 2016
Our Ref: 16/01312/PLF
Case Officer: Mr Matthew Shipman
Telephone: (01482) 393737
Parish Area: Beswick Parish Council
Grid Ref: 501275 448376

Dear Beswick Parish Council

TOWN & COUNTRY PLANNING ACT 1990

Proposal:	Erection of two storey extension to side and single storey extension including 2 roof lanterns to rear following demolition of existing conservatory and porch
Location:	15 Main Street Beswick East Riding Of Yorkshire YO25 9AT
Applicant:	Mr Simon Shore
Application type:	Full Planning Permission

I write to inform you that a valid application was received on the 29 April 2016 for the above development. The submitted application and plans can be viewed at the address below from 4 May 2016 onwards.

Consultee Access users should click on the link within the email to which this document is attached. Having clicked on the link, please click on the Login button to enter Consultee Access.

Your comments should be submitted electronically by using the 'Consultee Comment' button within Consultee Access.

Comments must be submitted as soon as possible, but no later than 24 May 2016, or they may not be able to be taken into consideration in determining this application. If I have not received a response by this date I shall assume that you do not wish to make any comments but you should note that the application will remain in your Consultee In Tray until you respond.

For complete guidance on Consultee Access please visit our webpage *How to use Consultee Access* at <http://www2.eastriding.gov.uk/environment/planning-and-building-control/planning-permission/view-and-comment-on-planning-applications/how-to-use-consultee-access/>

A handwritten signature in black ink that reads 'Stephen Hunt'.

Stephen Hunt
Head of Planning and Development Management



Alan Menzies Director of Planning and Economic Regeneration

GRANT APPLICATIONS BY CHURCHES

St Margaret's Church, Beswick and All Saints Church, Kilnwick have again asked the Parish Council for financial help towards maintenance of their churchyards. The letters are shown below

Grants given by Beswick Parish Council in recent years were:

	Kilnwick £	Beswick £
2013-14	200	200
2014-15	200	200
2015-16	225	225

Members are requested to consider and determine any grants to be given for 2016-17.

D S Allan
Clerk to the Council
26 April 2016

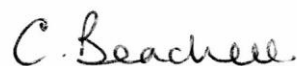
Bracken Farm,
Kilnwick,
Drifffield,
E. Yorks
YO25 9JQ
02.03.16

Dear Mr Allan,

I am writing on behalf of St Margaret's Church, Beswick to once again ask the Parish Council for financial help towards the upkeep of the churchyard.

The Council has been very generous in the past, for which the Parochial Church Council is most grateful and I hope we may be able to rely on it's support again this year.

Yours sincerely



Christine Beachell, Hon Sec. to St Margaret's PCC

ALL SAINTS CHURCH KILNWICK

28 School Lane
Kilnwick
Driffield
YO25 9JE

2 February 2016

Samantha Lowey
Clerk to Beswick Parish Council
21 Main Street
Beswick
Driffield
YO25 9AT

Dear Samantha

Once again I am writing to apply to the Parish Council for a grant towards churchyard maintenance for 2016.

This year our expected expenditure is £350 for grass cutting plus maintenance costs for hedges of about £40. I enclose a copy of last year's accounts.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sue', written in a cursive style.

Sue Adamson (Mrs)
Treasurer to Kilnwick P.C.C.

PUBLIC SPACES PROTECTION ORDER 2016

ERYC proposes to make 'public space protection orders' concerning dog fouling, public drinking and other matters. Each order will be specific to a parish; the draft order for Beswick (which concerns only dog fouling) is shown below.

Comments, if any, were invited by 2 May. After consulting all Councillors, I have submitted no comments on behalf of BPC.

Members are invited to note this report.

D S Allan
Clerk to the Council
25 April 2016

THE EAST RIDING OF YORKSHIRE COUNCIL THE ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014

THE EAST RIDING OF YORKSHIRE COUNCIL (LAND IN THE PARISH OF BESWICK) PUBLIC SPACES PROTECTION ORDER 2016

The East Riding of Yorkshire Council ("the Council") has under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the 2014 Act") made the following Public Spaces Protection Order:

This Order comes into force on 2016 for a period of three (3) years.

Offences

1. Fouling

If within the Parish of Beswick a dog defecates at any time on land to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission and a person who is in charge of the dog at the time fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless:-

(a) he has reasonable excuse for failing to do so; or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

2. Exemptions

(a) If a person is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948, the provisions of this Order will not apply;

(b) If a person has a disability which affects his mobility, manual dexterity, physical coordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he relies for assistance, the provisions of this Order will not apply.

For the purposes of this Order:-

- A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
- Placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be sufficient removal from the land;
- Being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces;
- “an authorised officer of the Authority” means an employee, partnership agency or contractor of the Council who is authorised in writing by the Council for the purposes of giving directions under the Order;
- Each of the following is a “prescribed charity”

Dogs for the Disabled (registered charity number 700454)
Support Dogs Limited (registered charity number 1088281)
Canine Partners for Independent (registered charity number 803680)

3. Penalties

(a) In accordance with the provisions of section 67 of the 2014 Act, a person who is guilty of an offence under this order shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale

(b) In accordance with the provisions of section 68 of the 2014 Act, a constable or an authorised person may issue a fixed penalty notice to anyone he or she has reason to believe has committed an offence under this Order

“authorised person” means a person authorised for the purposes of this section by the local authority that made the Order (or authorised by virtue of section 69(2) of the 2014 Act

GIVEN under the Common Seal of the East Riding of Yorkshire Council this
day of 2016

THE COMMON SEAL of THE EAST)
RIDING OF YORKSHIRE COUNCIL)

was hereunto affixed in the presence of:-)

INCOME & EXPENDITURE 2016 - MONITORING REPORT as at 26 April 2016

	Budget approved Jan 2016 £	Latest forecast £
EXPENDITURE		
Street lighting	1,580.00	1,580.00
Grants	635.00	635.00
Beswick Church		
Kilnwick Church		
Twilight Bus		
Administrative expenses		
Insurance	260.00	260.00
Clerk's salary	900.00	900.00
Stationery and other expenses	60.00	60.00
Parish Newsletter	65.00	62.00
Website domain registration (2 years)	0.00	0.00
Contingency provision	1,100.00	
Purchase of projector, tripod, etc.		375.93
Uncommitted balance		724.07
Net expenditure	<u>4,600.00</u>	<u>4,597.00</u>
FUNDING		
Reserve at 1 April 2016	2,616.08	2,632.11
Precept	<u>4,600.00</u>	<u>4,600.00</u>
	<u>7,216.08</u>	<u>7,232.11</u>
RESERVE at 31 MARCH 2017	2,616.08	2,635.11