

Beswick Parish Council

Meeting of the Council to be held at 7 pm on Wednesday, 10 July 2019 at Kilnwick Village Hall

AGENDA

1 Apologies for Absence:

Cllr Scaife.

2 Declarations of Pecuniary and Non-Pecuniary Interests:

3 Minutes:

To approve as an accurate record the minutes of the meeting held on 8 May 2019.

4 Welcome to newly-elected Ward Councillors (if present):

Pauline Greenwood, Bernard Gateshill and Kevin Beaumont.

5 Matters Arising from the Minutes:

8 Tour de Yorkshire 2019:

To note that a number of queries had been raised about retrieving and storing bunting and bikes, given the likelihood of a return visit by the Tour at a future date. Cllr Reid had raised the issue with the Secretary to The Park, Kilnwick.

To note that Beswick & Watton CE (VC) School had been nominated as one of 10 best examples of Land Art as seen by from the helicopter accompanying the Tour.

12 Loan from Salix Finance:

Cllr Quinn to report on progress made in the application.

6 Planning Applications:

6.1 Ref: 19/01536/PLF - Erection of a single storey building to provide a farm office and staff facilities:

Horn Hill Poultry Farm, Middleton Road, Kilnwick, East Riding of Yorkshire, YO25 9TS.

The following comments were submitted by BPC:

Beswick Parish Council takes a neutral stance on this particular application, neither supporting nor opposing it. However, the Council is concerned that this is the fourth planning application for development of this site, all of which appear to be interdependent, but which have been submitted separately over a protracted period. The Council is concerned to understand whether the approach adopted by the applicant of submitting incremental applications means that further applications are yet to emerge and that these might mean increasing industrialisation of this rural part of the East Riding, especially since this is not designated as a site for commercial and industrial development under the Local Development Plan.

We have previously drawn attention to (a) the potential road traffic hazards associated with straw delivery for the biomass furnace and the steep bend on this 60 mph road at the entrance to the site and (b) the problem we see arising from air pollution drifting eastwards on prevailing westerlies towards the hamlet of Bracken and village of Kilnwick. Both of these issues did not receive attention from the Planning Department when granting permission for the furnace and fuel store. Having ignored our concerns over these issues, we hope that, whatever the decision regarding the present application, the Planning Department remains cognisant of our concerns about industrialisation in this part of the County as time progresses and should further application be made for development.

6.2 Ref: 19/01704/PLF - Erection of a detached dwelling:

Land East of 15 School Lane Kilnwick.

To review the proposal and consider BPC's response to the consultation. NB The deadline for response has been extended to 11 July 2019.

6.3 Ref: 19/02082/PL - Erection of two-storey extension to rear and single storey extension to side, erection of dormer window to rear to allow loft conversion and creation of roof terrace to rear: 29 Main Street Kilnwick East Riding of Yorkshire YO25 9JD. Comments by 22 July 2019.

7 Street Scene Walkabout 22 May 2019:

Cllr Lee accompanied ERYC officers on the Walkabout. He will report on issues identified and highlight action to be undertaken by the Parish Council. To agree on action to be undertaken by BPC. To review other issues identified in the Street Scene Report.

8 Parking in Main Street and Church Lane, Kilnwick:

A representative of The Park, Kilnwick, Trust, will provide supplemental information to that in an agenda paper (attached). Cllrs to assess the issues of increased on-road parking and recommend further action, if deemed appropriate.

9 Village Hall Refurbishment:

To consider a proposed donation to Kilnwick Village Hall as part-contribution to internal re-decoration.

10 Beswick Village Defibrillator:

Cllr Quinn will report on the successful refurbishment of the former telephone box (for which BPC extends its grateful thanks to Mr Chris Hill) and the installation of the defibrillator (for which, BPC is grateful to Mr Ian Calvert).

11 Asset Register 2019-20:

To review, amend and approve the Register.

12 Finance:

12.1 ERYC Tour de Yorkshire Community Fund 2019 Grant - Kilnwick Jamboree:

To report that the End of Grant Report Form was submitted on-line on 3 June 2019. The Grant was for £500. Total expenditure was £853.86. BPC made an agreed grant of £100. Kilnwick Village Hall Committee covered the remainder of £253.86. Cllr Reid expresses his thanks to Ms Ellen Beddows, Secretary to the Kilnwick Village Hall Committee, for collation of receipts and accounts.

12.2 Annual Accounts:

To Review the Way the Annual Accounts are presented. One issue to resolve in particular is explicit reference to the income and expenditure of, and the balance held for use of the K-B Tuesday Club.

12.3 Approval of Grants:

To consider and approve grants to All Saint, Kilnwick and St Margaret's, Beswick.

12.4 Payments:

Confirmation and payment of required payments.

Tuesday Club - Reimburse Cllr Reid for purchases made: £14.54 or £19.63

Restoration of Beswick Phone Box - Reimburse Chris Hill for purchases made: £90.00

12.5 Finance Report:

Clerk to report.

13 BPC Emergency Plan:

Clerk to propose updating of the Emergency Plan following changes in personnel.

14 AOB: *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

Date of Next Meeting:

11 September 2019

Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 8 May 2019 at Kilnwick Village Hall

MINUTES

1 Election of Chair for 2019-20:

The Clerk called the meeting to order and requested nominations for the position of Chair. Cllr Scaife proposed that Cllr Ian Reid continue in the role of Chair and thanked Cllr Reid for his previous hard work and commitment to the PC. Cllrs Quinn and Beddows agreed with this nomination. Cllr Reid thanked Cllr Scaife for her kind words and accepted the nomination. It was agreed that Cllr Reid continue as Chair in 2019/20. Cllr Reid then took over control of the meeting.

2 Election of Vice-Chair for 2019-20:

Cllr Reid sought nominations for the position of Vice-Chair. Cllr Beddows nominated Cllr Quinn which was seconded by Cllr Scaife and Cllr Quinn was duly elected as Vice-Chair.

All Cllrs present signed the Declaration of Acceptance of Office and all were duly witnessed.

3 Apologies for Absence:

Cllr Lee

4 Declarations of Pecuniary and Non-Pecuniary Interests:

Non-pecuniary interests were declared by Cllr Quinn and by Cllr Beddows in relation to The Village Hall and The Park, Kilnwick.

5 Annual Report 2018-19:

Cllr Reid proposed that the meeting consider and approve the Newsletter 2018-19 (already distributed widely and incorporated in the Council's Website) as the Annual Report on Council activity. This was agreed.

6 Annual Return 2018-19:

- (a) To consider and note the Internal Auditor's report: Agreed.
- (b) To consider and note the Certificate of Exemption: Agreed.
- (c) To consider, approve and sign the Governance Statement: Agreed and signed.
- (d) To consider, approve and sign the Accounting Statement: Agreed and signed.

Cllr Reid requested that the Clerk provide him with the contact details of the Internal Auditor – Mrs Louise Dawson - in order that he can write to thank her for her assistance in Internally Auditing the Annual Return.

7 Annual Accounts 2018-19:

The Annual Accounts 2018-19 were received and noted as the Council's accounts for 2018-19.

Cllr Reid noted that he would like to propose that the way the Tuesday Club Accounts are presented be considered at the next meeting. This was agreed.

Following completion of the works on the Beswick and Kilnwick telephone box restorations and conversions, it was proposed that the 2019-20 Asset Register be considered at the next meeting. This was agreed.

8 Public Rights of Inspection:

The Clerk confirmed that the period for public inspection of the accounts and related records shall be from 17 June to 26 July inclusive, and agreed that public notice be given to that effect.

9 Minutes:

The Minutes of the meeting held on 14 March 2019 were agreed to be a true and accurate record.

10 Matters Arising from the Minutes:

4.1 Street Lighting:

Cllr Quinn reported on the outcome of the ballot regarding whether street lights remain off during the small hours or are kept lit for the period: Kilnwick - 22 votes for the lights to remain off and 12 votes for them to be kept on. Beswick - 16 votes for the lights to remain off. As the number of votes cast is less than the required 50% in each of the villages, it was agreed that the lights will remain off from midnight to 5.30 am. Cllr Reid thanked Cllr Quinn for his efforts in giving the parishioners their say on this topic.

5 Parish and Ward Council Elections 2 May 2019:

The Chair reported that the 5 Parish Councillors were returned to office uncontested. The Ward Councillors elected are all Conservatives, with Kevin Beaumont, Pauline Greenwood and Bernard Gateshill taking office. It was agreed that the Clerk extend the PC's congratulations to the newly elected candidates and issue to them an invitation to attend future meetings of the Parish Council.

8 Tour de Yorkshire 2019:

Cllrs Beddows reported that the events organised in Kilnwick had been hugely successful with approximately 150 people attending the festivities despite inclement weather. ITV Calendar 6 pm News was broadcast from Kilnwick which meant that the decorations were seen nationwide. Cllr Beddows also noted that the profits from the events would be used in the refurbishment of the Village Hall. Cllr Reid extended his thanks to the Organising Committee and everyone who was involved in making this such a memorable event.

It was noted that, in response to the Clerk contacting Beswick & Watton School and following email correspondence between Councillors, a sum of £50 had been made available to Beswick & Watton School in order to support activities associated with the Tour. The Clerk reported that the school had created land art to be seen by the helicopter video camera, had decorated the school and grounds, and had held a community party to celebrate the passing of the TdY. It was agreed that the school would receive its £50 grant.

14.2 ERYC & HCC Joint Mineral Local Plan:

Cllr Reid reported that the main plan had been created some years ago and, as there was nothing included which was local to the PC, he had nothing to report. Cllr Scaife thanked Cllr Reid for his efforts on behalf of the PC.

14.5 Village Hall Refurbishment:

It was agreed to carry forward to the next meeting the query from Cllrs Lee and Quinn that the Parish Council might support financially the refurbishment of the Village Hall. Cllr Reid requested that, if appropriate, a costed proposal be brought to the meeting for ease of decision making.

11 Planning Applications:

11.1 Notification of Decision of Application Ref: 19/00685/PLF

The above planning application has been approved.

11.2 Notification of Decision of Application Ref: 19/006656/PLF

The above planning application has been approved.

11.3 Notification of Decision of Application Ref: 19/006657/PLF

The above planning application has been approved.

11.4 Notification of Decision of Application Ref: 19/00506/PLF

The above planning application has been approved.

The meeting noted that, despite the Council's comments regarding the bend in the road at the entrance to Soanes Farm (Ref 19/006656/PLF & 19/006656/PLF) being a potential accident

blackspot, this was not seen to be an issue by ERYC Planning. Despite this, a number of potentially dangerous incidents had already been observed.

Cllr Reid reported that the Planning Portal does not always seem to record consistently the Clerk's comments on behalf of BPC, some recorded as being made by BPC and some by Julia Bugg. Clerk to enquire as to why this is the case and try to ensure that all are recorded as BPC comments.

12 Loan from Salix Finance to Convert Kilnwick Street Lights to LED:

Cllr Quinn reported that the application for an interest-free loan of £2500 with 10 repayments to be made by Direct Debit over five years has been formally approved by Salix Finance, but that the next stage in the approval required a proposal be put through ERNLLCA to the Secretary of State to seek permission. Cllr Quinn proposed the motion that BPC seek the Secretary of State's approval of a loan of £2500 for the conversion of luminaires to LED in Kilnwick, East Riding of Yorkshire. The motion was seconded by Cllr Beddows and approved *nem con*.

13 Finance

13.1 Budget 2019/20:

The Clerk presented the draft budget and following discussion some alterations were made with Councillors' agreement. The budget shown below was then agreed.

Budget Approved 8 May 2019			
	2018-19	2018-19	2019-20
	Budget	Actual	Proposed
	£	£	£
Defibrillator	0.00	0.00	180.00
Street lighting	2000.00	1883.64	2000.00
Street Lighting Replacement Fund/Street Lighting	800.00	-800.00	0.00
Bus Shelter Cleaning	40.00	0.00	0.00
Telephone Box Renovation - Beswick	350.00	85.31	50.00
Telephone Box Renovation - Kilnwick	350.00	359.67	50.00
Litter Picking Equipment	0.00	71.63	0.00
Refurbishment of Street Lights - Kilnwick			3780.00
Grants			
Beswick Church	250.00	250.00	250.00
Kilnwick Church	250.00	250.00	250.00
Twilight Bus	25.00	0.00	25.00
TdY - Kilnwick			100.00
TdY - ERYC Grant to Kilnwick			500.00
Village Hall			250.00
TdY - Beswick & Watton CE VC School			50.00
Administrative expenses			
Insurance	350.00	331.33	350.00
Clerk's salary	1200.00	1200.00	1200.00
Stationery and other expenses	65.00	59.43	75.00
Parish Newsletter	70.00	65.00	112.10
IT Maintenance	60.00	0.00	60.00
External Audit Commission PKF	120.00	0.00	200.00
Website domain registration (3 years)	0.00	0.00	0.00
Transparency Code Grant - Clerk Website Maintenance & Training	200.00	0.00	200.00
ERNLLCA Membership	265.45	265.45	272.92
Data Protection Registration	175.00	0.00	175.00
Net expenditure	6570.45	4021.46	10130.02
FUNDING			
VAT Reclaimed	313.00	841.99	350.00
Loan			2500.00
ERYC TdY Grant			500.00
Reserve brought forward	3091.48	3091.48	5162.01
Precept	5250.00	5250.00	5250.00
	8654.48	9183.47	13762.01
YEAR-END RESERVE	2084.03	5162.01	3631.99

13.2 Payments:

The following payments were approved:

Reimburse Chair for cost of Newsletter printing - £112.10

Reimburse Chair for postage of Newsletter - £9.43

Reimburse Vice-chair for Defibrillator battery - £180.00

ERNLLCA Membership 2018/19 - £272.92

Beswick & Watton School for TdY - £50.00

Reimburse Clerk for itemised expenses - £8.38

14 Nominations of Footpath Wardens - Beswick and Kilnwick:

Nominations for Beswick: Victoria Fletcher and Kilnwick: Gerard Hodgson were proposed and accepted. It was agreed that copies of maps showing the footpaths in each area would be forwarded to the wardens by Cllr Reid. Clerk to extend the thanks of the Council to Chris Lowey, the out-going warden.

- 15 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

15.1 Agenda Items:

Cllr Quinn gave his apologies for causing confusion with relation to an Agenda item for The Park (which had appeared on the draft Agenda of this meeting, but subsequently deferred to the July Meeting) and suggested that, when parishioners and Cllrs seek the addition of an item, all Cllrs be informed in order to ensure that there is no confusion. This was agreed.

15.2 Parking on Main Street, Kilnwick by Users of The Park, Kilnwick:

Cllr Quinn proposed that, between now and the July meeting, information be gathered, this to be assessed at the July Meeting.

Ellen Beddows (Secretary to the Trustees of The Park) had volunteered to seek an agreeable solution to the problem. Cllr Tony Beddows queried whether The Park Trustees are the ones who should be dealing with parking issues on Main Street. Following discussion, it was agreed that: all signage must be approved by ERYC, if any were proposed; that, because Main Street is a public road, people have the right to park there; and to await further information from Ms Ellen Beddows.

15.3 Prospective Planning Application, School Lane, Kilnwick:

Jamie Ferguson of 20 School Lane requested that he be given the opportunity to notify the Council of his intention to seek planning permission for the erection of a 4 bedroomed dormer bungalow on land adjacent to 15 School Lane. He informed the meeting that his intention is to self-build the property partially behind number 15 and in such a way as to not affect the street scene. Cllr Reid thanked Mr Ferguson for forewarning the Council of an upcoming planning application and offered information regarding the topography of the site. It is anticipated that the application may be brought to the next meeting of BPC.

Meeting closed at 8.55 pm.

Date of Next Meeting:

10 July 2019

Beswick Parish Council

Asset Register 1 April 2019 - 31 March 2020

	<i>Date Acquired</i>	<i>Original Cost</i>	<i>Replacement Cost</i>
Office Equipment	£	£	£
Asus X553S laptop computer and Office software	Mar-16	£ 400.00	£ 400.00
Canon Maxify MB5050 printer	Mar-16	£ 130.00	£ 130.00
Philips PicoPix PPX4835 pocket projector	Apr-16	£ 360.00	£ 360.00
Table-top tripod for pocket projector	Apr-16	£ 6.00	£ 6.00
Cordless HP mouse	Apr-16	£ 10.00	£ 10.00
Beswick Village			
10 Lamp Standards; Main St, Beswick Heads and Little Beswick	Unknown	Unknown	£ 8,000.00
1 Hand Pump, Beswick Heads	Unknown	Unknown	£ 500.00
2 Road Salt Bins, Main St	Unknown	Unknown	£ 500.00
1 Bus Shelter, southbound A164	Unknown	Unknown	£ 2,500.00
1 Bus Shelter, northbound (Beswick North)	Mar-16	£ 2,215.00	£ 2,500.00
1 Bus Shelter, northbound (Beswick South)	Unknown	Unknown	£ 2,500.00
1 Carriage Mounting Block and Distance Marker, Main St	Unknown	Unknown	£ 100.00
1 Seat, Main St	Unknown	Unknown	£ 500.00
1 Stainless Steel Notice Board, Main St	Unknown	Unknown	£ 250.00
1 Defibrillator, old phone box	Gifted	£ 629.00	£ 720.00
Kilnwick Lodges	Unknown		
1 Bus Shelter, northbound A164	Unknown	Unknown	£ 2,500.00
1 Bus Shelter, southbound A164	Aug-15	£ 1,963.00	£ 2,500.00
Kilnwick Village			
18 Lamp Standards; Main St, School Lane, Church Lane, Wilfholme Lane/Middleton Rd	Unknown	Unknown	£ 14,400.00
2 Road Salt Bins, Tibby Lane, Lockington Lane	Unknown	Unknown	£ 500.00
2 Seats, Main St and Wilfholme Lane	Unknown	Unknown	£ 1,000.00
2 Waste Bins, Main St and Wilfholme Lane	Unknown	Unknown	£ 100.00
1 Defibrillator, External Wall of Village Hall, School Lane	Feb-15	£ 1,270.00	£ 1,300.00
2 phone boxes - Beswick and Kilnwick	Jul-17	£ 2.00	£ 1,000.00
1 Stainless Steel Notice Board, Main St	Unknown	Unknown	£ 250.00
		Total	£ 42,526.00

	2019-20	2019-21	
	Proposed	Actual	
	£	£	
Street Lighting	2000.00	2000.00	
Management of Assets			
Defibrillator	180.00	180.00	
Street Lighting Replacement Fund	0.00	0.00	
Telephone Box Renovation – Beswick	50.00	50.00	Estimate
Telephone Box Renovation – Kilnwick	50.00	50.00	Estimate
Refurbishment of Street Lights - Kilnwick	3780.00	3780.00	Estimate
	4060.00	4060.00	
Grants			
Beswick Church	250.00	250.00	Estimate
Kilnwick Church	250.00	250.00	Estimate
Twilight Bus	25.00	25.00	Estimate
Tour de Yorkshire - Kilnwick	100.00	100.00	Estimate
Tour de Yorkshire – Kilnwick (ERYC Grant)	500.00	500.00	Estimate
Tour de Yorkshire – Beswick & Watton School	50.00	50.00	
Kilnwick Village Hall Redecoration	250.00	250.00	Estimate
	1425.00	1425.00	
Administrative Expenses			
Insurance	350.00	350.00	Estimate
Clerk's Salary	1200.00	1200.00	Estimate
Stationery and other expenses	75.00	75.00	Estimate
Parish Newsletter	112.10	112.10	
IT Maintenance	60.00	60.00	Estimate
External Audit Commission - PKF	200.00	200.00	Estimate
Website Domain Registration (3 Years)	0.00	0.00	Estimate
Transparency Code Grant – Clerk Website Maint & Training	200.00	200.00	Estimate
ERNLLCA Membership	272.92	272.92	Estimate
Data Protection Registration	175.00	175.00	Estimate
	2645.02	2645.02	
Total Expenditure	10130.02	10130.02	
INCOME			
Reserve Brought Forward	5162.01	5162.01	
VAT Reclaimed	350.00	350.00	Estimate
Precept	5250.00	5250.00	Estimate
Loan from Salix Finance	2500.00	2500.00	Estimate
Tour de Yorkshire – Grant from ERYC	500.00	500.00	
Total Income	13762.01	13762.01	
YEAR END RESERVE	3631.99	3631.99	

Tuesday Club	*Including £531.45 remaining grant monies			
Monitoring Report July 2019				
	£			
Reserve Brought Forward*	943.79			
Item	Amount	Balance		
		943.79		
Kilnwick Village Hall	195.00	748.79		