

Beswick Parish Council

Meeting of the Council to be held Virtually at 7 pm on Wednesday, 10 March 2021

AGENDA

Welcome to Sarah Beachell, appointed as Parish Councillor on 8 February 2021.

1 Apologies for Absence:

2 Declarations of Pecuniary and Non-Pecuniary Interests:

3 Minutes:

To approve as an accurate record the minutes of the meeting held on 13 January 2021.

4 Matters Arising from the Minutes:

13.1 Beswick Noticeboard:

CLlr Corscadden to report on developments.

13.2 Neighbourhood Watch Signs:

CLlr Reid has yet to receive these from Ms Jackie Plowman.

8 Defibrillator - Wilholme:

CLlr Reid to report on action.

11.3 Paperwork for Clerk's Salary:

The Clerk to report on developments.

5 Review of The Clerk's Performance and Salary:

To agree any changes in remuneration of The Clerk, currently set at £1250/annum. For information, CPI for the 12 months to January 2021 was 0.9%; RPI for the 12 months to December 2020 was 1.5%.

6 Planning Applications:

To discuss all planning applications received by the BPC since the last meeting including any received since the issue of this Agenda.

7 Budget 2021-22:

Clerk to present draft Budget for consideration to be agreed at the Annual Meeting on 5 May 2021. To include requests for financial support received from All Saints, Kilnwick and St Margaret's, Beswick.

8 Finance:

8.1 Finance Update:

Clerk to report.

8.2 Payments:

Confirmation and payment of required payments.

Payment to Clerk to reimburse for accounts paid: Stamps £3.60 (from January meeting) £9.06,

Perspex for noticeboards £31.44 = **£44.10**

Clerk's Salary - **£1250** (HMRC - £250 & JB - £1000)

9 Annual Meeting:

To note that the Meeting scheduled for 12 May 2021 has been rescheduled for **Wednesday 5 May 2021** in order to allow the meeting to take place remotely and will incorporate the AM. Nominations from amongst Councillors will be required for the positions of Chair and Vice Chair. The AM will include a Report from the Footpath Wardens.

10 Parish Council Meetings 2021-22:

The Council is asked to consider where it wishes to meet during 2020-21 and to instruct the Clerk to book a meeting room, bearing in mind the possible restrictions associated with COVID-19. The Council is asked to approve the following Meeting dates:

5 May 2021
14 July 2021
8 September 2021
10 November 2021
12 January 2022
9 March 2022

11 BPC's TSB Bank Account:

TSB required BPC to change its banking to a business account, giving two years free banking as compensation. The period of free banking will expire on or around 29 October 2021. To discuss the prospect of changing bank.

12 Newsletter 2019-20:

Cllr Reid to present a draft version (previously circulated); Council to approve and ask The Clerk to format the final version ready for printing; To authorise The Clerk to arrange printing; to agree that Councillors will distribute the printed version and assign districts.

13 The 18th Century Ha-Ha along Middleton Road, Kilnwick:

To note correspondence between the Chair and Dr David Ryan about controlling vegetation in the vicinity of the ha-ha (previously circulated). To discuss whether action is required of the Parish Council.

14 Diversion Channel on Kilnwick Beck at SE966979:

To note correspondence from the Chair (previously circulated). Cllr Reid to update on any further developments.

15 Flooding at Wilfholme:

Cllr Reid to update Council about recent extensive flooding arising from overbank flow of the Beverley-Barmston Drain and Watton Beck.

16 AOB: *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

Date of Next Meeting: 5 May 2021

Beswick Parish Council

Meeting of the Council held Virtually at 7 pm on Wednesday, 13 January 2021

Minutes

1 Apologies for Absence:

None.

Present:

Cllrs Reid (Chair), Quinn, Beddows and Corscadden, Ward Cllr Beaumont, Julia Bugg (Clerk) and 1 parishioner.

Cllr Reid extended his sincere condolences to former Cllr Scaife at the sad loss of her husband, Alan, on behalf of the PC.

Discussion took place at this point regarding the planning process and specifically as Ward Cllr Beaumont requested that ERYC issues be covered first as he had to attend another parish meeting so the following item was raised at this point:

12 Consultation on the Alamein Barracks Draft Masterplan, SPD, DRF-1:

Cllr Reid reported on correspondence received from Driffield Town Clerk and Kirkburn PC following, on behalf of the Council, his submission (see attached) to the consultation. Following extensive discussion Cllrs Quinn and Beddows extended their thanks to Cllr Reid for his excellent work on this matter.

2 Declarations of Pecuniary and Non-Pecuniary Interests:

None:

3 Minutes:

Approved as an accurate record the minutes of the meeting held on 11 November 2020.

4 Matters Arising from the Minutes:

6 Count of Rough Sleepers:

The Clerk reported that she had not received any reports of Rough Sleepers on census date and so submitted a null return.

8 Driffield Food Bank:

The Clerk and Cllr Corscadden reported that they have organised and received the receipt of 3 boxes which are now stored in at St Margaret's, Beswick following agreement of the church warden to store them securely. The boxes are not to be distributed by the Parish without the instruction to do so from the DFB. All persons interested in benefitting from a parcel must contact the DFB, who will then arrange for it to be allocated and inform Cllr Corscadden to whom he may give them. Following discussion, it was agreed to publicise the DFB via the WhatsApp groups of each village. Clerk to send DFB contact details to Cllrs.

12 Consultation on the Alamein Barracks Draft Masterplan, SPD, DRF-1:

Covered earlier in the meeting.

13.1 Beswick Noticeboard:

Cllr Corscadden reported that he had measured the Perspex required and passed this information to the Clerk to seek quotations. The thickness of the Perspex is currently very thin at approximately 1mm so it was agreed to order 2mm thick Perspex as this could be facilitated at fitting. Clerk given the authorisation to order the four pieces required.

13.2 Neighbourhood Watch Signs:

The Clerk reported that Jackie Plowman will drop the signs off at Cllr Reid's home as soon as she is able. Cllr Reid to let Cllr Corscadden know when they are in his possession and he will collect them and install them at the agreed places in Beswick.

13.4 Nominations to Standards Committee:

The Clerk reported that she had submitted Cllr Reid's application and had received confirmation of its receipt.

5 Omitted in error on the Agenda

6 Planning Applications:

Cllr Reid confirmed that the application to extend the construction hours on the build in School Lane had been passed by ERYC despite the PC's comments. It was agreed that ERYC's failure to take notice of the views of the PC has left Cllrs very disillusioned.

7 Parish Precept 2021-22:

Discussion took place with regard to the setting of the Precept for next year bearing in mind current reserves, predictable expenditure and possible new areas of expenditure. The Precept was set at £4900.00 for 2017-18, £5250.00 in 2018-19 & 2019-20 and £5450 in 2020/21. The increase in 2020/21 represented just 0.7% or £2.44 per Band D household. Setting the Precept at the same amount of £5450 would result in a £0.67p increase whilst £5350 would see the percentage and payment remain virtually the same as in the last 12 months. Cllr Quinn proposed retaining the same precept amount at £5450 given that costs are likely to increase over the next 12 months, retaining the same Precept amount seems very reasonable. It was agreed that this be the case and The Clerk was instructed to inform ERYC before the deadline - 15 January 2021.

PRECEPT CALCULATOR 2020-21								
Est bal b/f	budget	required reserve Mar 21	precept required*	Band D equiv properties	Band D bill			
					2020-21	2021-22	change	% change
£	£	£	£	No.	£	£	£	%
4573	5000	4573	5000	155	34.49	32.26	-2.23	-6.5
4573	5100	4573	5100	155	34.49	32.90	-1.59	-4.6
4573	5200	4573	5200	155	34.49	33.55	-0.94	-2.7
4573	5250	4573	5250	155	34.49	33.87	-0.62	-1.8
4573	5300	4573	5300	155	34.49	34.19	-0.30	-0.9
4573	5350	4573	5350	155	34.49	34.52	0.03	0.1
4573	5400	4573	5400	155	34.49	34.84	0.35	1.0
4573	5450	4573	5450	155	34.49	35.16	0.67	1.9
4573	5500	4573	5500	155	34.49	35.48	0.99	2.9
4573	5550	4573	5550	155	34.49	35.81	1.32	3.8
4573	5600	4573	5600	155	34.49	36.13	1.64	4.8

8 Defibrillator - Wilfholme:

The Clerk gave details of a beneficiary who has offered to provide a Defibrillator for Wilfholme. Discussion took place as it is necessary for the PC to accept responsibility for the on-going costs of batteries, pads etc which Cllr Quinn has estimated at £100 per year. A source of electricity must also be sought for the £12 approximately it costs to run each year. Additionally, the cost of the installation must also be met by the PC. The Clerk has spoken to the residents at Wilfholme Landing and in Aike to determine an approximation of the number of visitors to the area as there are only 18 residents closer to Wilfholme than the defibrillators in Beswick, Aike and Kilnwick. It was agreed that the Clerk will contact the beneficiary and determine if they are able to wait for a decision until Cllr Reid has been able to contact the Environment Agency to see if they are willing to have the defibrillator installed on the side of their building and absorb the running costs as this is seen as the only place it can be located. Cllr Quinn noted that there is also a requirement to inspect the defibrillator weekly, keep records and report findings to the Yorkshire Ambulance Service. It was agreed that this may be a problem as so few people live close to the proposed site and a willing volunteer may not be available.

9 Co-option of Parish Councillor:

The vacancy arising from the resignation of Mrs Mary Scaife was advertised by ERYC. Fewer than 10 letters calling for an election were received and, consequently, The Council is at liberty to co-opt. Information regarding potential candidates was circulated by email attachment before the meeting. Following discussion, it was agreed that Sarah Beachell of Beswick be invited to accept co-option on the BPC by the Clerk and that the necessary paperwork be sent to her to submit to ERYC. It is hoped to welcome Sarah to the March meeting.

10 Register of Electors:

Clerk reported that the 2020 Electoral Register has been received and asked Cllrs to decide if a monthly update is required. It was agreed that a monthly update be requested and that the decision be reported to Electoral Services no later than 15 January 2021. Paper copies of the Electoral Register will be distributed to Parish Councillors as soon as is possible by the Clerk.

11 Finance:

11.1 Payments:

Confirmation and payment of required payments.

Reimburse Clerk for purchase of stamps - £3.90. - It was agreed to defer this to the next meeting as it is inappropriate to have the cheque book passed between the Clerk and Cllrs at this time at the full agreement of the meeting.

11.2 Finance Report:

The Clerk reported that the current lockdown has meant that there is very little movement of monies in the PC's account but that all of the cheques written at the last meeting have now been cashed, including the ERYC replacement cheque for the one lost in the March lockdown.

11.3 Paperwork for Clerk's Salary:

Reminder that Steve Lambert has now retired and that alternative arrangements need to be made for this to be paid in March 2021. Cllr Reid asked that the Clerk contact Steve Lambert and ask that he pass the documents back the PC as Cllr Quinn will take a look at the work needed to do this.

12 Defibrillator Training:

Cllr Corscadden outlined a training offer received for the residents of Beswick in the use of the defibrillator as soon as conditions allow. Cllr Reid commented that it had previously been agreed but lockdown has prohibited this being organised. It was agreed that the resident WhatsApp groups be used to inform Parish residents of the future event. A date will be arranged once it is possible to hold such an event and it be seen if CPR may be included too.

13 Avian Influenza - Emergency Planning Update:

Clerk informed PC on recently received information and required actions. It was noted that a parishioner appears to be ignoring the requirement despite a visit from DEFRA. The situation to be monitored.

14 AOB: *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

14.1 TSB Bank Account:

Cllr Reid noted that the current bank account has been held for almost two years and that TSB will soon start charging for the use of the account and reminded the meeting that it is now time to explore possible alternatives. He suggested that this be an Agenda item for the next meeting; agreed.

Meeting Closed at 8.30 pm.

Date of Next Meeting:

10 March 2021

BESWICK PARISH COUNCIL			
Proposed Budget 2021-22			
	2020-2021	2020-2021	2021-2022
	Proposed	Actual	Proposed
	£	£	£
Street Lighting	1610.00	1673.33	1700.00
Salix Loan Repayment	500.00	500.00	500.00
Management of Assets			
Defibrillators	250.00	100.80	250.00
Telephone Box Renovation – Beswick	20.00	0.00	30.00
Telephone Box Renovation – Kilnwick	50.00	0.00	30.00
Refurbishment of Street Lights - Kilnwick	0.00	0.00	0.00
	320.00	100.80	310.00
Tuesday Club	0.00	0.00	0.00
Grants			
Beswick Church	250.00	250.00	250.00
Kilnwick Church	250.00	250.00	250.00
Twilight Bus	0.00	0.00	0.00
Tour de Yorkshire - Kilnwick	0.00	0.00	0.00
Tour de Yorkshire – Kilnwick (ERYC Grant)	0.00	0.00	0.00
Tour de Yorkshire – Beswick & Watton School	0.00	0.00	0.00
Kilnwick Village Hall Redecoration	0.00	0.00	0.00
	500.00	500.00	500.00
Administrative Expenses			
Insurance	350.00	337.87	350.00
Clerk's Salary	1250.00	1250.00	1250.00
Stationery and other expenses	75.00	3.60	75.00
Parish Newsletter	130.00	0.00	150.00
IT Maintenance	60.00	0.00	60.00
External Audit Commission - PKF	200.00	0.00	200.00
Website Domain Registration (3 Years)	0.00	0.00	0.00
Transparency Code Grant – Clerk Website Maint & Training	200.00	0.00	200.00
ERNLLCA Membership	300.00	286.38	300.00
Data Protection Registration	0.00	0.00	0.00
	2565.00	1877.85	2585.00
Total Expenditure	5495.00	4651.98	5595.00
INCOME			
Reserve Brought Forward	4356.15	4573.15	5660.30
VAT Reclaimed	300.00	327.13	300.00
Precept	5412.00	5412.00	5450.00
Loan from Salix Finance	0.00	0.00	0.00
Tour de Yorkshire – Grant from ERYC	0.00	0.00	0.00
Total Income	10068.15	10312.28	11410.30
YEAR END RESERVE	4573.15	5660.30	5815.30

BESWICK PARISH COUNCIL		
Monitoring Report - March 2021		
	2020-2021	2020-2021
	Proposed	Actual
	£	£
Street Lighting	1610.00	1673.33
Salix Loan Repayment	500.00	500.00
Management of Assets		
Defibrillators	250.00	100.80
Telephone Box Renovation – Beswick	20.00	0.00
Telephone Box Renovation – Kilnwick	50.00	0.00
Refurbishment of Street Lights - Kilnwick	0.00	0.00
Refurbishment of Notice Boards	0.00	31.44
	320.00	132.24
Tuesday Club	0.00	0.00
Grants		
Beswick Church	250.00	250.00
Kilnwick Church	250.00	250.00
	500.00	500.00
Administrative Expenses		
Insurance	350.00	337.87
Clerk's Salary	1250.00	
Stationery and other expenses	75.00	3.60
Parish Newsletter	130.00	0.00
IT Maintenance	60.00	0.00
External Audit Commission - PKF	200.00	0.00
Website Domain Registration (3 Years)	0.00	0.00
Transparency Code Grant – Clerk Website Maint & Training	200.00	0.00
ERNLLCA Membership	300.00	286.38
Data Protection Registration	0.00	0.00
	2565.00	627.85
Total Expenditure	5495.00	3433.42
INCOME		
Reserve Brought Forward	4356.15	4356.15
VAT Reclaimed	300.00	327.13
Precept	5412.00	5412.00
Loan from Salix Finance	0.00	0.00
Tour de Yorkshire – Grant from ERYC	0.00	0.00
Total Income	10068.15	10095.28
YEAR END RESERVE	4573.15	6661.86

**Agenda Item 8
Budget Monitoring Report**

Tuesday Club	*Including £531.45 remaining grant monies			
Monitoring Report March 2021				
	£			
Reserve Brought Forward*	729.16			
Item	Amount	Balance		
		729.16		