

Beswick Parish Council

Meeting of the Council to be held at 7 pm on Wednesday, 13 March 2019 at Kilnwick Village Hall

AGENDA

1 Apologies for Absence:

2 Declarations of Pecuniary and Non-Pecuniary Interests:

3 Minutes:

To approve as an accurate record the minutes of the meeting held on 9 January 2019.

4 Matters Arising from the Minutes:

4.2 Beswick Road Safety:

The Clerk to report on correspondence from ERYC as to whether signage can to be installed.

8 Tour de Yorkshire 2019:

Cllr Reid to report on correspondence with Parishioner Ellen Beddows, Secretary to the Village Hall Committee and The Park, Kilnwick.

10 2018-19 Newsletter:

Cllr Reid to report on progress in formulating copy.

13 Fencing around the water pumping station at the corner of Main Street/Tibby Lane in Kilnwick:

The Clerk to report on correspondence with Yorkshire Water.

14 Finance Suggestions - Cllr Lee:

Cllr Lee to comment, if he wishes, on the Council's response to his suggestion that the Parish Council indicate to the Parochial Church Council how it might spend the Parish Council's grant, viz. "Following discussion, it was agreed whilst Cllr Lee's point was understood, the tithe grants made to both Kilnwick and Beswick Churches are only a small percentage of the total maintenance costs each year, and it would be inappropriate to specify how the PC grants be used. It was thought that any specification would bring demands for further funds to cover costs."

5 Parish and Ward Council Elections 2 May 2019:

To note that notices encouraging parishioners and others who are eligible to stand for election will be posted on the BPC Notice Boards, circulated to The Clerk's email contact list, and posted on the BPC Website. To review issues connected with the upcoming elections.

6 Correspondence:

6.1 Introduction to Liberal Democrat Ward Councillor candidates Hamish and Diana Stewart.

7 Planning Applications:

To discuss all planning applications received by the BPC since the last meeting including:

7.1 Ref: 19/00506/PLF - Glebe Farm, Beswick Heads, Beswick, YO25 9TT

Erection of a porch and two storey and single storey extensions.

7.2 Ref: 19/00657/PLF - Horn Hill Poultry Farm, Middleton Road, Kilnwick, YO25 9TS

Erection of an agricultural building, T Soanes and Son.

7.3 Ref: 19/00656/PLF - Horn Hill Poultry Farm, Middleton Road, Kilnwick, YO25 9TS

Erection of an agricultural building, T Soanes and Son.

7.4 Ref: 19/00685/PLF 23 Main Street Kilnwick East Riding of Yorkshire YO25 9JD

Erection of a two-storey extension to side and erection of a detached garage

- 8 Budget 2019-20:**
Clerk to present draft Budget for consideration.
- 9 Public Rights of Way:**
Beswick Bridleway No 6, Beswick Footpaths Nos. 13 & 15. Cllr Reid to report on correspondence with Mark Drydale, Assistant Definitive Map Officer, ERYC on the status of these PRowS.
- 10 Action Point for Parish Councils - Communication Review:**
Cllr Quinn to report on the request that town and parish councils be encouraged to comprehensively list the services they deliver on their websites and to ensure that references to East Riding of Yorkshire Council on their websites are correct.
- 11 Finance:**
- 11.1 Finance Update:**
Clerk to report.
- 11.2 Payments:**
Confirmation and payment of required payments.
Reimburse Clerk for Administrative Expenses - Printer Cartridges £46.42, stamps £4.02 - **£50.44**
Clerk's Salary - £1200 (HMRC & JB)
- Tuesday Club - Village Hall Payments - TBA - C £165.00
- 12 Annual Meeting:**
To note that the Meeting scheduled for 8 May 2019 will incorporate the AM. Nominations from amongst Councillors will be required for the positions of Chair and Vice Chair. A nomination for Footpath Warden will be required. The AM will include a Report from the Footpath Warden.
- 13 Parish Council Meetings 2019-20:**
The Council is asked to consider where it wishes to meet during 2019-20 and to instruct the Clerk to book a meeting room. The Council is asked to approve the following Meeting dates:
- 8 May 2019
10 July 2019
11 September 2019
13 November 2019
8 January 2020
11 March 2020
- 14 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

Date of Next Meeting: 8 May 2019

Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 9 January 2019 at Kilnwick Village Hall

Minutes

1 Apologies for Absence:

Cllr Lee and ERYC Cllr Pollard.

Present:

Cllr Reid (Chair), Cllr Quinn, Cllr Scaife, Cllr Beddows, J Bugg (Clerk) and 4 parishioners.

2 Declarations of Pecuniary and Non-Pecuniary Interests:

None.

3 Minutes:

Minutes of the meeting held on 14 November 2018 were agreed as a true and accurate record.

4 Matters Arising from the Minutes:

4.1 Street Lighting in Kilnwick:

Deferred to Item 5 following request by Cllr Reid.

4.2 Beswick Road Safety:

The Clerk and Cllr Scaife reported no developments or correspondence. **Action:** Clerk to contact Highways to see if signage can to be installed.

7.3 East Riding Local Plan Review:

Cllr Reid reported on a meeting attended at Burnby Hall, Pocklington, on 28 November and on his submission to ERYC (previously circulated by email). It was noted that the previous lack of zonation of ERY for renewable energy and the fact that ERYC had previously opposed all on-shore schemes have encouraged installation of a large number of wind farms. Cllr Reid expressed the view that future zonation was sensible, but queried the criteria deployed and, consequently, the proposed zonation.

9 Speed Checks - C59:

The Clerk and Cllr Beddows reported that the names of 7 local volunteers have been collected but that 'action' has been curtailed as we await contact from the 'Lead' of this new police initiative. PCSO Freer has forwarded the PC's details and its desire to proceed as a matter of urgency.

WhatsApp Account:

Cllr Quinn stated that research into the establishment of a Neighbourhood Watch has led him to believe that the process is too bureaucratic and not a sensible way forward. He will continue researching the options and give feedback when he is able. It was agreed not to add this item to Matters Arising in March but to introduce it as a new agenda item once Cllr Quinn is ready to report.

12.3 Rough Sleepers Survey:

The Clerk reported that a nil return had been submitted for the Parish as she had not received details to the contrary.

5 Street Lighting Replacement Fund:

Cllr Reid reported on email and telephone conversations with Julie Lidster (ERYC Democratic Services) and Dave Williamson (ERYC Street Scene) that established there is no issue with BPC saving money in a replacement fund as long as it is a minuted agreement. However, this may be a moot point because Dave Williamson was of the opinion that it is unnecessary for BPC to make funds available for replacement as ERYC will fund new lamp standards if they need to be replaced. In light of this information, BPC was asked to consider reversing its decision to establish a Street Lighting Replacement Fund. Following discussion, it was

agreed unanimously to discontinue the Street Lighting Replacement Fund - proposed Cllr Quinn and seconded Cllr Scaife. Future discussion would determine how funds already accumulated would be spent.

4.1 Street Lighting in Kilnwick and Beswick

Kilnwick - Change to LED (Beswick already LED)

The proposal is to convert the 18 standards in the village to LED at an estimated cost of £210 each - £3780 in total. Cllr Quinn noted that an interest free loan of £2500 is available through Salix Finance with the period of repayment being 5 years. The remaining cost could be met by using the monies previously set aside to replace lamp standards, which it has been agreed is no longer needed for this purpose. It is envisioned that the change will reduce energy usage by two thirds regardless of whether the lights are on all night or not. Following discussion, it was agreed that Cllrs Beddows and Quinn confirm with ERYC that the current traditional standards will not be removed and that the luminaires be cleaned as part of the conversion process. Cllr Quinn proposed that all 18 light standards in Kilnwick be converted to LED, seconded Cllr Quinn and agreed unanimously.

Lights On or Off:

Cllr Quinn presented a report which stated that the street lights in the Parish are set to go off overnight (midnight to 5.30 am) and that it is the only Parish in the East Riding which does this, though some villages have no lighting at all, generally by choice. A number of Kilnwick parishioners have expressed their preference for the lights to remain on overnight, primarily for security reasons. It was agreed that this is not an issue to be determined by the Parish Council alone but that the parishioners' views be garnered and, as long as a suitable response percentage is received (50% return rate), the decision made by the majority vote. Failure to return a 50% response will result in the lights continuing to be turned off each night. It was also agreed that the villages of Beswick and Kilnwick be questioned separately as to their preference and that the villages may vote for different outcomes. It was noted that although Beswick already has LED lighting, the cost of changing the timers will be approximately £400.

The ballot papers will be distributed along with the Parish Newsletter with parishioners able to return their ballot papers to Cllrs in Kilnwick and former Cllr Feasby in Beswick due to Cllr Scaife not living in the village.

Agreed unanimously.

6 Planning Applications:

To discuss all planning applications received by the BPC since the last meeting including:

6.1 Planning Application Ref: 18/03414/PLF - 22 School Lane, Kilnwick. The application has been approved.

It was noted that issues raised by BPC had been considered by ERYC Director of Planning & Economic Regeneration under Special Delegated Powers on 30 November 2018 thanks to Cllr Lee's input. Cllr Reid reported that the reduction in gap between the buildings was approved and that this was the first change of this ilk since erection circa 1950s. Additionally, the dormer at less than 50 m³ doesn't need planning permission despite not being in character and so affecting the Street Scene from Middleton Road as well as School Lane. Cllr Reid queried whether it is actually pertinent or worthwhile spending time discussing applications if the views of the PC are irrelevant. Discussion took place with regard to this. It was worth considering contacting the Planning officer ahead of discussions in future, though this was logistically cumbersome unless objections and the responses of the Planning Section were known ahead of a PC meeting.

7 Parish Precept 2019-20:

Following discussion, Cllr Reid proposed and Cllr Scaife seconded to set the Precept Demand at £5250 as per last year; this would result in a 23p increase in the Council Tax demand for Band D houses in the Parish.

Action: Clerk to complete and submit the demand by the 18 January 2019 deadline.

8 Tour de Yorkshire 2019:

Cllr Reid noted that the Tour will pass through the Parish on Thursday 2 May 2019, turning westwards on the C59 from the A164 and moving towards Middleton on the Wolds. It was notionally agreed that a small

amount (£100) would be set aside in the 2019/20 budget to satisfy requests from local organisations such as Beswick & Watton School to support activities timed to coincide with the Tour.

9 Superfast Broadband:

Cllr Reid presented a leaflet from ERYC advertising Superfast Broadband and asked that BPC consider advertising it on the website or in the newsletter. After some discussion, it was agreed to include the information in the newsletter.

10 Parish Newsletter 2018-19:

Cllr Reid requested that electronic copy (including digital images) should be submitted electronically to himself by 28 February 2019.

11 Finance:

11.1 Finance Update:

Clerk presented the current financial situation. Agreed to remove the sum set aside for the cleaning of bus shelters in order to allow the money to be used elsewhere.

11.2 Payments:

Confirmation and payment as per requests:
Zurich Insurance 2018/19 Premium - £331.33.

12 Restoration of Phone Box in Beswick:

Cllr Scaife reported on the progress of the restoration, which is progressing well, but was not yet able to estimate a date for completion and the installation of the defibrillator.

13 Fencing around the water pumping station at the corner of Main Street/Tibby Lane in Kilnwick:

Cllr Lee has reported that this has totally collapsed and the site is easily accessible by children. Action required to report this to the relevant authority and ask that it do something about it and with some urgency. Not only has this been an eyesore for some time but could be a danger to children. Agreed that Yorkshire Water needs to make the site secure. **Action:** Clerk to report to Yorkshire Water.

14 Finance Suggestions - Cllr Lee:

Cllr Lee requested that the following be raised. In his absence, Cllr Reid presented:

I understand that the Parish Council finances are to be discussed at the next meeting and I note that we gift £250.00 to both Kilnwick and Beswick Churches. It's my view that it is incumbent upon us to have some form of understanding as to where the money goes, with receipts. I think that it is not good enough just to say that it is used for grounds maintenance. The Parish Council could provide money for specific projects either identified by the Parish Councillors or by members of the PCC and these should be projects that enhance the church building or the grounds for the benefit of all parishioners. So, for example we could ask that the money be spent on clearing overgrown areas that now cover graves and gravestones, or for the maintenance of gravestones, or perhaps a survey of gravestones including photographs and a plan of each site so that parishioners can identify the location of the people/ relatives /old friends that are buried. Some of the inscriptions are being worn away by time and the weather and need recording before they are lost. Just a few ideas of how parishioners' money can be spent with obvious results.

Following discussion, it was agreed whilst Cllr Lee's point was understood, the tithe grants made to both Kilnwick and Beswick Churches are only a small percentage of the total maintenance costs each year, and it would be inappropriate to specify how the PC grants be used. It was thought that any specification would bring demands for further funds to cover costs. It was decided to include this for discussion in Matters Arising at the next meeting in order to facilitate Cllr Lee's contribution to the discussion.

15 AOB: *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

15.1 First Aid Course:

Places are available on the First Aid course being undertaken by the Youth Club on Friday 1 February from 7.00-9.30pm. Contact Cllr Beddows if interested.

15.2 Electoral Register:

Clerk distributed printed copy of the Electoral Register as received from ERYC.

15.3 Hornsea 4 (Offshore Wind Farm) Consultation Report:

Clerk distributed copies of the report received as a result of the consultation.

15.4 SSE Cable from Dogger Bank to Creyke Beck:

Cllr Reid reported that the cable will run east of the River Hull and so not enter the parish.

Meeting closed: 8.40 pm

Date of Next Meeting: 13 March 2019

Draft Budget 2019-20

2018-19	2018-19	2019-20
Budget	Actual	Proposed
£	£	£

Defibrillator	0.00	0.00	
Street lighting	2000.00	1883.64	2000.00
Street Lighting Replacement Fund/Street Lighting	800.00	-800.00	0.00
Bus Shelter Cleaning	40.00	0.00	0.00
Telephone Box Renovation - Beswick	350.00	350.00	50.00
Telephone Box Renovation - Kilnwick	350.00	359.67	50.00
Litter Picking Equipment	0.00	71.63	0.00

Grants

Beswick Church	250.00	250.00	250.00
Kilnwick Church	250.00	250.00	250.00
Twilight Bus	25.00	0.00	25.00

Administrative expenses

Insurance	350.00	331.11	350.00
Clerk's salary	1200.00	1200.00	1200.00
Stationery and other expenses	65.00	59.43	65.00
Parish Newsletter	70.00	65.00	100.00
IT Maintenance	60.00	0.00	60.00
External Audit Commission PKF	120.00	0.00	120.00
Website domain registration (3 years)	0.00	0.00	0.00
Transparency Code Grant - Clerk Website Maintenance & Training	200.00	0.00	200.00
ERNLLCA Membership	265.45	265.45	290.00
Data Protection Registration	175.00	0.00	175.00

Net expenditure	6570.45	4285.93	5185.00
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FUNDING

VAT Reclaimed	313.00	313.00	E 330.00
Reserve brought forward	3091.48	3091.48	4368.55
Precept	5250.00	5250.00	5250.00
	8654.48	8654.48	9948.55

YEAR-END RESERVE

2084.03	4368.55	4763.55
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INCOME & EXPENDITURE Monitoring Report 13 March 19

	2018-19	2018-19	
	Budget	Actual	
	£	£	
Defibrillator	0.00	0.00	
Street lighting	2000.00	1883.64	
Street Lighting Replacement Fund	800.00	-800.00	
Bus Shelter Cleaning	40.00	0.00	
BT - Purchase of Beswick & Kilnwick Telephone Boxes			
Telephone Box Renovation - Beswick	350.00	350.00	
Telephone Box Renovation - Kilnwick	350.00	359.67	
Litter Picking Equipment	0.00	71.63	
Grants			
Beswick Church	250.00	250.00	
Kilnwick Church	250.00	250.00	
Twilight Bus	25.00	0.00	
Administrative expenses			
Insurance	350.00	331.11	
Clerk's salary	1200.00	1200.00	
Stationery and other expenses	65.00	59.43	
Parish Newsletter	70.00	65.00	
IT Maintenance	60.00	0.00	
External Audit Commission PKF	120.00	0.00	
Website domain registration (3 years)	0.00	0.00	
Transparency Code Grant - Clerk Website Maintenance & Training	200.00	0.00	
ERNLLCA Membership	265.45	265.45	
Data Protection Registration	175.00	0.00	
Net expenditure	6570.45	4285.93	
FUNDING			
VAT Reclaimed	313.00	313.00	Estimated
Reserve brought forward	3091.48	3091.48	
Precept	5250.00	5250.00	
	8654.48	8654.48	
YEAR-END RESERVE	2084.03	4368.55	

Tuesday Club 2018/19	*Including £531.45 remaining grant monies	
	Balance	
Balance Brought Forward*	£ 1,031.45	
Prof Ian Reid	£ 37.66	£ 993.79
Yorkshire Air Ambulance	£ 50.00	£ 943.79