

# Beswick Parish Council

Meeting of the Council to be held at 7 pm on Wednesday, 11 September 2019 at Kilnwick Village Hall

## AGENDA

### 1 Apologies for Absence:

Cllr Lee.

### 2 Declarations of Pecuniary and Non-Pecuniary Interests:

### 3 Minutes:

To approve as an accurate record the minutes of the meeting held on 10 July 2019.

### 4 Matters Arising from the Minutes:

#### 5.1 Loan from Salix Finance:

Cllr Quinn to update Council on the situation regarding the loan and on any issues relating to street lighting in Kilnwick. Clerk to report that Dave Williamson, Service Manager, ERYC has notified her that the cost of street lighting in 2020-21 will be increased due to the rising costs of materials and energy.

#### 7 Street Scene Walkabout 22 May 2019:

To note ERYC's response to BPC's request to extend the 30 mph zone on the C59.

#### 8 Parking in Main Street and Church Lane, Kilnwick:

To note that an Open Meeting for residents of Kilnwick Village and properties abutting The Park has been arranged for Monday 23 September 2019 at 7 pm in the Village Hall, School Lane. Mr Tim Bristow and Mrs Ellen Beddows will represent the Trustees of The Park. Cllrs Scaife and Reid will represent BPC. Flyers have been distributed to all properties.

#### 10 Beswick Village Defibrillator:

To note that about 20 parishioners gathered for a successful and enjoyable (if damp!) ribbon-cutting ceremony on 27 July. Thanks are extended to Cllr Scaife and former Cllr June Feasby for providing refreshments in St Margaret's.

#### 13 BPC Emergency Plan:

To review and agree any changes made by The Clerk.

### 6 Planning Applications:

#### 6.1 Ref: 19/01704/PLF - Erection of a detached dwelling:

Land East of 15 School Lane Kilnwick.  
Cllr Reid to update Council on further submissions from BPC. To note that the application will be addressed by ERYC Planning Committee on 28 September.

#### 6.2 Ref: 19/02082/PL - Erection of two-storey extension to rear and single storey extension to side, erection of dormer window to rear to allow loft conversion and creation of roof terrace to rear: 29

Main Street Kilnwick East Riding of Yorkshire YO25 9JD.

Cllr Reid to update Council regarding BPC's response to new plans submitted by the applicant.

### 7 Costs to BPC of Providing Street Lighting:

Cllr Lee has asked that the rationale for street lighting costs being borne by the Parish Council be explored. Given Cllr Lee's absence, this item will be postponed to a future meeting.

### 8 Siding Out the C59 Roadside Footpath between Tibby Lane and Kilnwick Lodges:

To consider requesting that this be undertaken under the Community Payback Scheme.

**9 Ørsted Hornsea Four Windfarm Community Consultation:**

This consultation closes 23 September 2019. Cllr Reid will outline the likely impacts of the transmission line corridor on the Parish. To consider responding to the Consultation. Details of the Consultation can be found at: <https://hornsea4feedback.commonplace.is>. Documents available from the Clerk and online at:

<https://hornseaprojects.co.uk/Hornsea-Project-Four/Documents-Library/Formal-Consultation>

**10 Tuesday Club:**

To note that The Reverend Jane Anderson, Vicar of the Woldsburn Benefice and serving All Saints, Kilnwick, will talk to the Club on Tuesday 24 September at 11 am. To review organisation of the Club's events.

**11 Finance:**

**11.1 Payments:**

Confirmation and payment of required payments.

**11.2 Finance Report:**

Clerk to report.

**11.3 Bank Account Change:**

Clerk to report on correspondence from TSB and have forms completed/signed.

- 13 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**Date of Next Meeting:**

6 November 2019

# Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 10 July 2019 at Kilnwick Village Hall

## Minutes

### 1 Apologies for Absence:

Cllr Scaife.

### Present:

Cllr Reid (Chair), Cllrs Quinn, Beddows and Lee, Julia Bugg (Clerk), Ward Cllrs Greenwood, Gateshill and Beaumont, 10 parishioners.

### 2 Declarations of Pecuniary and Non-Pecuniary Interests:

Cllr Beddows declared Non-Pecuniary Interest in the planning application for 29 Main Street as resides 2 doors away.

### 3 Minutes:

The minutes of the meeting held on 8 May 2019 were agreed to be a true and accurate record.

### 4 Welcome to newly-elected Ward Councillors:

Cllrs Pauline Greenwood, Bernard Gateshill and Kevin Beaumont were welcomed by Cllr Reid. Cllr Beaumont thanked Cllr Reid for the warm welcome and stated that it was the intention that at least one of the Ward Cllrs would be present at each meeting.

### 5 Matters Arising from the Minutes:

#### 8 Tour de Yorkshire 2019:

It was reported that a number of queries had been raised about retrieving and storing bunting and bikes, given the likelihood of a return visit by the Tour at a future date. Cllr Reid had raised the issue with the Secretary to The Park, Kilnwick. Cllr Beddows reported that all of the bunting was now down and stored for future use. Cllr Reid noted that it is likely that the TdY will make a return visit as this is often the case.

To note that Beswick & Watton CE (VC) School had been nominated as one of 10 best examples of Land Art as seen by from the helicopter accompanying the Tour. Clerk to send the Council's congratulations to the school.

#### 12 Loan from Salix Finance:

Cllr Quinn summarised the situation for the parishioners present and reported on progress made in the application. The final application was signed in readiness for posting.

### 6 Planning Applications:

#### 6.1 Ref: 19/01536/PLF - Erection of a single storey building to provide a farm office and staff facilities: Horn Hill Poultry Farm, Middleton Road, Kilnwick, East Riding of Yorkshire, YO25 9TS.

Cllr Reid noted that the application is now approved and that the road issue had not been acknowledged as per the comments submitted by BPC:

We have previously drawn attention to (a) the potential road traffic hazards associated with straw delivery for the biomass furnace and the steep bend on this 60 mph road at the entrance to the site and (b) the problem we see arising from air pollution drifting eastwards on prevailing westerlies towards the hamlet of Bracken and village of Kilnwick. Both of these issues did not receive attention from the Planning Department when granting permission for the furnace and fuel store. Having ignored our concerns over these issues, we hope that, whatever the decision regarding the present

application, the Planning Department remains cognisant of our concerns about industrialisation in this part of the County as time progresses and should further application be made for development.

**6.2 Ref: 19/01704/PLF - Erection of a detached dwelling:** Land East of 15 School Lane Kilnwick. Cllrs reviewed the proposal and considered BPC's response to the consultation. NB The deadline for response has been extended to 11 July 2019.

Cllr Reid invited Cllr Lee to respond. Cllr Lee responded that this is back land development, which is not acceptable. The proposed dwelling would be 2 metres from the rear of 15 School Lane thus dominating it. This is contrary to ERYC policies and that any amendments would not change this. Additionally, 11 School Lane (Rose Cottage) would also be dominated by the dwelling. Cllr Lee added that the applicant had sought pre-planning advice but had largely ignored this.

Cllr Reid noted that there were other issues:

- (a) Although dormers are planned at the east of the dwelling, the Velux windows at the west overlook number 15.
- (b) On the planning application the 'summer sun path' is shown but without explanation. It was noted that the shadow of the dwelling would impinge on number 15 because of the movement through the seasons.
- (c) Whilst the area is not in the flood risk zone, it has been subject to surface flows in 2007 and 2012 which flooded the properties in the area.

Following discussion, it was agreed unanimously that BPC would object strongly to the application and that a referral to the Eastern Area Sub Committee be required. Parishioners present at the meeting were in agreement with the Cllrs and added that the plot had originally been the rear garden of number 15 School Lane prior to its sale.

Following discussion between Ward and Parish Cllrs it was agreed that one of the Ward Cllrs would call it in as it would afford more sway. Cllr Greenwood reported that she was now a member of the Planning Committee.

**Action:** Clerk to upload the council's response to the Planning Portal by Thursday 11 July at the latest.

**6.3 Ref: 19/02082/PL - Erection of two-storey extension to rear and single storey extension to side, erection of dormer window to rear to allow loft conversion and creation of roof terrace to rear:** 29 Main Street Kilnwick East Riding of Yorkshire YO25 9JD. Comments by 22 July 2019.

Cllr Reid reported that the application increased the footprint of the building, making it very large, before inviting Cllr Lee to respond.

Cllr Lee reported that the application is for a substantial, 2 storey extension with a flat roof half way between the ridge and eaves which would have a deck on top with a hot tub and glass balustrade creating a privacy loss to properties at either side. It was noted that the development of the property could not be at the cost of amenities to neighbours. Cllr Lee proposed that the council should object strongly to the application and request that the application go to the Eastern Area Planning Sub Committee if the Case Officer proposes anything other than the rejection of the application. This proposal was agreed unanimously with Cllr Reid adding that the application was aesthetically unpleasing, would be in full view of everyone leaving School Lane. Cllr Beddows noted that number 27 Main Street would be very much affected but that both numbers 27 and 31 would suffer.

## **7 Street Scene Walkabout 22 May 2019:**

As Cllr Lee accompanied ERYC officers on the Walkabout, Cllr Reid asked him to report on issues identified and highlight any action to be undertaken by the Parish Council. Cllr Lee responded that the footpath resurfacing in Kilnwick will be finished and that it had been noted that a number of hedges needed to be cut back in order to ensure clear passage. Following discussion, it was agreed that BPC may need to send letters to parishioners requesting the required action.

## **8 Parking in Main Street and Church Lane, Kilnwick:**

Tim Bristow, a representative of The Park, Kilnwick, Trust, provided supplemental information to that in an Agenda paper. Mr Bristow acknowledged parking issues which the Park Committee has tried to address and asked that BPC take the lead with this issue. Cllr Reid summarised the issues noting that the website is global which means that, given the Park's 'fame', visitors come from outside the parish; Driffield and Leeds being mentioned. Parking is an issue for the houses at the west end of Main Street with visitors parking in unacceptable and dangerous locations. It was also noted that planning expressly prohibited parking on the land which is The Park. Cllr Lee responded that in his opinion the lead should be taken by The Park Committee with BPC's support.

It was noted that Mrs Ellen Beddows had suggested that a village meeting be organised to find suggestions for ways of mitigating the problems.

Cllr Reid made the following proposals:

1. Ask The Park to consider applying for planning permission for a car park. Mr Bristow felt that the 60 mph road at the point of access on the C59 would be an issue and it was further noted that the 30 mph signs should be re-located beyond the Kilnwick signs so that The Park entrance would be in the 30 mph zone. The impact that this would have on the residents of the property adjacent to the access should also be considered. Cllr Reid reported that ERYC has been asked a number of times to move the sign but that this proposal had been rejected.
2. Yellow lines be put down in the areas concerned in Church Lane and Main Street. Cllr Lee noted that this is, in fact, a particularly difficult procedure. Cllr Reid agreed but added that Bishop Burton did achieve it.

Cllr Reid noted that even if a car park was available, people will park as close to the entry as possible thus not eliminating the issues. Also, that yellow lines simply move the issues further into the village. It was agreed that an Extra Ordinary Meeting for this issue alone is needed and that it should be arranged sooner rather than later. As this is a very emotive subject, short- and long-term solutions should be sought and that as normal meeting actions of BPC take too long they won't serve the needs of the parishioners. Cllr Quinn suggested a working party be created to research issues between the current time and September and that a village meeting be planned for September. Cllr Beddows noted that the Park Trust shouldn't be lumbered as the users of the church, ramblers etc all help create the issue. It was also noted that there is in fact only one house on the pavement which gets a different set of issues to others.

Cllr Reid proposed that a Joint Committee be set up and that a public meeting be called for Kilnwick at a date to be decided as soon as possible. Cllrs agreed this course of action and agreed that there is a problem which must be addressed.

## **9 Village Hall Refurbishment:**

The Cllrs considered a proposal to make a donation to Kilnwick Village Hall as part-contribution to internal re-decoration. A quotation for the redecoration for the works of £1600 was received and noted. Cllr Reid proposed a grant of £250 be given - agreed unanimously.

## **10 Beswick Village Defibrillator:**

Cllr Quinn reported on the successful refurbishment of the former telephone box (for which BPC extends its grateful thanks to Mr Chris Hill) and the installation of the defibrillator (for which, BPC is grateful to Mr Ian Calvert). It was noted that it is now up and running, though not yet used. A 'Grand Opening' to be arranged - Cllr Scaife to investigate possible dates/times and arrange as necessary.

Cllr Reid reminded those present that the parish now has 2 defibrillators; 1 in Kilnwick and 1 in Beswick as well as the use of the one located at the mineral works. Graham Stewart MP also wants BPC to install one at Wilfholme but given the distance from the road, the rurality and small population, it is not felt that this is viable. Given these details this request is declined.

**11 Asset Register 2019-20:**

Following a review of the current Register, it was agreed that the cost of replacing the phone boxes not be altered given the small risk of loss and that the suggested amendments be made and approved.

**12 Finance:**

**12.1 ERYC Tour de Yorkshire Community Fund 2019 Grant - Kilnwick Jamboree:**

It was reported that the End of Grant Report Form was submitted on-line on 3 June 2019. The Grant was for £500. Total expenditure was £853.86. BPC made an agreed grant of £100. Kilnwick Village Hall Committee covered the remainder of £253.86. Cllr Reid expresses his thanks to Ms Ellen Beddows, Secretary to the Kilnwick Village Hall Committee, for collation of receipts and accounts. The Clerk confirmed that the £500 grant had been received and that the payments may be made.

**12.2 Annual Accounts:**

A review of the way the Annual Accounts are presented was carried out, including the income and expenditure of, and the balance held for use of the K-B Tuesday Club. Changes agreed.

**12.3 Approval of Grants:**

Considered and approved grants to All Saint, Kilnwick and St Margaret's, Beswick of £250 each for grounds maintenance and the upkeep of the church yards, following discussion about what the grants are actually spent on.

**Action:**

Clerk to scan grant requests and send them to Cllrs on receipt.

**12.4 Payments:**

Confirmation and payment of required payments.

Tuesday Club - Reimburse Cllr Reid for purchases made: £19.63

Restoration of Beswick Phone Box - Reimburse Chris Hill for purchases made: £90.00

**12.5 Finance Report:**

Clerk presented the current finance report. It was agreed that changes would be made to the presentation of the report and would be implemented at the next meeting.

**13 BPC Emergency Plan:**

Clerk proposed updating of the Emergency Plan following changes in personnel. Agreed that this should be undertaken. Clerk to make changes in the first instance for Cllrs to agree. Clerk to forward electronic version to Cllr Lee.

**14 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**14.1 National Highways Survey:**

Cllr Reid reported that he completed this on behalf of BPC.

**14.2 Item for Next Meeting:**

Cllr Lee requested that the suggestion that the new Ward Cllrs be challenged to investigate why we pay for lighting replacement be added to the Agenda for the next meeting.

**14.3 Cllr Lee to Liaise with ERYC:**

Cllr Lee suggested that he take the initiative to liaise with ERYC in relation to the The Park parking issue. Agreed.

Meeting closed 8.50 pm.

**Date of Next Meeting:**

11 September 2019

<b>BESWICK PARISH COUNCIL</b>		
<b>Monitoring Report September 2019</b>		
	2019-20	2019-21
	Proposed	Actual
	£	£
<b>Street Lighting</b>	<b>2000.00</b>	<b>2000.00</b>
<b>Management of Assets</b>		
Defibrillator	180.00	180.00
Street Lighting Replacement Fund	0.00	0.00
Telephone Box Renovation – Beswick	50.00	90.00
Telephone Box Renovation – Kilnwick	50.00	
Refurbishment of Street Lights - Kilnwick	3780.00	
	<b>4060.00</b>	<b>270.00</b>
<b>Grants</b>		
Beswick Church	250.00	250.00
Kilnwick Church	250.00	250.00
Twilight Bus	25.00	
Tour de Yorkshire - Kilnwick	100.00	100.00
Tour de Yorkshire – Kilnwick (ERYC Grant)	500.00	500.00
Tour de Yorkshire – Beswick & Watton School	50.00	50.00
Kilnwick Village Hall Redecoration	250.00	250.00
	<b>1425.00</b>	<b>1400.00</b>
<b>Administrative Expenses</b>		
Insurance	350.00	
Clerk's Salary	1200.00	
Stationery and other expenses	75.00	
Parish Newsletter	112.10	112.10
IT Maintenance	60.00	
External Audit Commission - PKF	200.00	
Website Domain Registration (3 Years)	0.00	
Transparency Code Grant – Clerk Website Maint & Training	200.00	
ERNLLCA Membership	272.92	272.92
Data Protection Registration	175.00	
	<b>2645.02</b>	<b>385.02</b>
<b>Total Expenditure</b>	<b>10130.02</b>	<b>4055.02</b>
<b>INCOME</b>		
Reserve Brought Forward	5162.01	5162.01
VAT Reclaimed	350.00	
Precept	5250.00	5250.00
Loan from Salix Finance	2500.00	
Tour de Yorkshire – Grant from ERYC	500.00	500.00
<b>Total Income</b>	<b>13762.01</b>	<b>10912.01</b>
<b>YEAR END RESERVE</b>	<b>3631.99</b>	<b>6856.99</b>

<b>Tuesday Club</b>	*Including £531.45 remaining grant monies			
<b>Monitoring Report Sept 2019</b>				
	£			
Reserve Brought Forward*	943.79			
<b>Item</b>	<b>Amount</b>	<b>Balance</b>		
		943.79		
Kilnwick Village Hall	195.00	748.79		
I Reid	19.63	729.16		