

# Beswick Parish Council

Meeting of the Council to be held at 7 pm on Wednesday, 11 March 2020 at Kilnwick Village Hall

## AGENDA

- 1 Apologies for Absence:**
- 2 Declarations of Pecuniary and Non-Pecuniary Interests:**
- 3 Minutes:**  
To approve as an accurate record the minutes of the meeting held on 8 January 2020.
- 4 Matters Arising from the Minutes:**
  - 4.8 Siding Out the C59 Roadside Footpath between Tibby Lane and Kilnwick Lodges:**  
Clerk to update the meeting.
  - 4.9 Ørsted Hornsea Four Windfarm Community Consultation:**  
Cllr Reid to update the meeting.
  - 4.3 Bank Account Change:**  
Cllr Reid to update the meeting.
  - 12.2 Community Speed Watch:**  
The Clerk to report on any information regarding (a) the Speed Survey (b) repainting of the centre-line and other road markings.
  - 10/11 Street Lighting in Kilnwick and Costs to BPC of Providing Street Lighting:**  
Cllr Quinn and The Clerk to report on (a) issues surrounding the SLA charges by ERYC (b) contact with Middleton and Tickton PCs (c) the issue of why savings on power usage will now fall short of £500/annum.
  - 13 Damaged Kilnwick Village Sign:**  
The Clerk to report on correspondence with ERYC Highways.
  - 15.1 Paperwork for Clerk's Salary:**  
Cllr Scaife to report on progress in receiving suitable documents.
- 5 Newsletter 2019-20:**  
Cllr Reid to report on production of the Newsletter. To agree on distribution both to dwellings and businesses in the Parish and elsewhere.
- 6 Planning Applications:**  
To discuss all planning applications received by the BPC since the last meeting including any received since the issue of this Agenda:
- 7 Budget 2020-21:**  
Clerk to present draft Budget for consideration. To include requests for finance received from community.
- 8 Finance:**
  - 8.1 Finance Update:**  
Clerk to report.

**8.2 Payments:**

Confirmation and payment of required payments.

Payment of ERYC Invoice to convert 18 street lights in Kilnwick to LED lanterns - £4536.00

Clerk's Salary - £1200 (HMRC & JB)

Tuesday Club - Village Hall Payments - TBA - C £165.00

**9 Annual Meeting:**

To note that the Meeting scheduled for 11 May 2020 will incorporate the AM. Nominations from amongst Councillors will be required for the positions of Chair and Vice Chair. The AM will include a Report from the Footpath Warden.

**10 Parish Council Meetings 2020-21:**

The Council is asked to consider where it wishes to meet during 2020-21 and to instruct the Clerk to book a meeting room. The Council is asked to approve the following Meeting dates:

13 May 2020

8 July 2020

9 September 2020

11 November 2020

13 January 2021

10 March 2021

**11 Town and Parish Council Charter:**

To raise issues and points in response to the consultation from ERYC (previously circulated). NB the closing date for responses by consultees is end of May.

**12 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**Date of Next Meeting:** 13 May 2019

# Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 8 January 2020 at Kilnwick Village Hall

## Minutes

### 1 Apologies for Absence:

None.

### Present:

Cllr Reid (Chair), Cllrs Quinn, Beddows, Lee and Scaife, Julia Bugg (Clerk), Ward Cllr Beaumont and 5 parishioners.

### 2 Declarations of Pecuniary and Non-Pecuniary Interests:

None.

### 3 Minutes:

Cllr Quinn requested that alterations be made to item 7 - Costs to BPC of Providing Street Lighting, which were agreed and changed as shown below: Minutes were then agreed to be an accurate record of the meeting on 13 November 2019.

Cllr Lee reported that the task of replacing the luminaires has now been completed before he and Cllr Quin went on to give a presentation pertaining to the cost of street lighting in neighbouring villages. Cllr Quinn reported that BPC is one of the villages making payment for its street lighting. Watton and Middleton on the Wolds pay nothing, Bainton £599.41, Lund hasn't published its details and Hutton Cranswick's website was down during the research process. Etton makes a more substantial payment of £2518.32. Discussion took place with regard to this matter with Cllr Lee detailing the costs in Kilnwick and Beswick per lamp. The Clerk reported that the SLA for 2019-20 had been received shortly before the meeting and was therefore on the Agenda for discussion.

Minutes were then agreed to be an accurate record of the meeting on 13 November 2019.

### 4 Matters Arising from the Minutes:

#### 8 Siding Out the C59 Roadside Footpath between Tibby Lane and Kilnwick Lodges:

Clerk reported that this work could not be undertaken as the narrowness of the verge means that there was too much of a risk to those doing it. Traffic calming measures would have to be put into place to ensure a safe working environment. Cllrs discussed this matter and instructed the Clerk to pursue the work being undertaken and contact Highways to request that they pay for the traffic calming.

**Action:** Clerk to contact relevant parties and pursue.

#### 9 Ørsted Hornsea Four Windfarm Community Consultation:

Cllr Reid reported on the Consultation Meeting on 26 November 2019, which he attended on behalf of BPC. Cllr Reid finds it heartening that Ørsted is being very positive about the points raised and are aware of them. Inspectors will expect that Ørsted will address the issues. The consultation period has been extended by 6 months as Ørsted wish to learn from works being carried out by others elsewhere.

#### 11.3 Bank Account Change:

The Clerk noted that we she has yet to receive a statement for the new account and so is unable to check that the monies in the bank and on her records are the same. Cllr Reid will pursue the change of address from his to the clerk's and that statements are issued monthly.

#### 12.2 Community Speed Watch:

The Clerk reported the progress she'd made setting up a dialogue with the relevant officer but that despite previous promises, we would not be eligible to participate in Speed Watch until the required speed survey has been carried out. Clerk will pursue this with ERYC. Discussion took place as to the

difficulties associated with getting speed limits changed and that it's illegal to change what is in statute. Road markings need remarking as they have worn out, Clerk to contact Street Scene to invoke this.

### 13 Rough Sleepers:

Clerk reported a zero return on the census date.

As Ward Cllr Beaumont had to move on to other events, he requested that Agenda items be discussed out of order in order to allow him to participate. This was agreed.

### 10/11 Street Lighting in Kilnwick and Costs to BPC of Providing Street Lighting:

Cllr Quinn took the items together covering the issues in 3 points:

#### 1. Costs

The receipt of a second SLA invoice, which was a higher charge than the original was a concern as well as being unable to get a breakdown of the charges from David Williamson, the officer responsible for the SLAs. Cllr Quinn was unable to agree with the charges being requested. It was proposed and agreed that payment would not be made until Cllr Quinn was satisfied that his questions had been suitably answered.

#### 2. Disadvantaged

Cllr Quinn reported that there are 166 PCs in ERYC and that 85 of them have an SLA. Within the Beverley Rural Ward, there are 13 PC of which 9 have an SLA. Dalton Holme and Lockington are unlit so do not make payment whilst others such as Watton, Middleton-on-the-Wolds, Tickton and Routh have lights but are not charged. It was questioned why this was the case and Ward Cllr Beaumont was asked to investigate this issue. **Action:** Clerk to contact Clerks at Middleton and Tickton and seek confirmation that this is the case.

#### 3. LED Conversion

Cllr Quinn confirmed that the work is now completed but that no invoice has yet been received. Cllr Quinn reminded the meeting that the work had been invoked following promises from Dave Williamson at ERYC of savings of £500 per year. The same officer is now saying that the savings will actually be half as much. Cllr Quinn proposed that BPC continue with the loan and talk to Dave Williamson about changes in his figures. Both proposals were agreed. Ward Cllr Beaumont stated that he was happy to attend the meeting with Cllr Quinn if Cllr Quinn lets him know the details.

## 6 Planning Applications:

### 6.1 Ref: 19/01704/PLF - Erection of a detached dwelling: Land East of 15 School Lane, Kilnwick.

Cllr Reid reported that the Planning Committee had visited the site in October prior to **Approving** the application and that Mary Nettleton has submitted a complaint at the way the application was handled which has been rejected by S Hunt, Head of Planning. Mary had then taken the complaint to Alan Menzies. It was confirmed that work has yet to start on the build with the meeting understanding that it was likely that the complaint would be taken outside the County. Cllr Reid noted that BPC has no input at this stage and that the adjudicating officers have rejected the complaint meaning that there is no process for appeal and the ombudsman is unable to overturn the decision.

### 6.2 Ref: DC/19/03913/TCA - Tree Works: 30 Main Street, Beswick.

The Clerk reported that approval had been given for the Conservation Area request.

## 7 Parish Precept 2020-21:

Discussion took place with regard to the setting of the Precept for next year bearing in mind current reserves, predictable expenditure and possible new areas of expenditure. The Clerk noted that it was possible to increase the precept slightly and have no percentage change to Band D properties if the Precept be set at £5412.00 for the year. Following discussion, it was agreed that the Precept be set at this amount and the Clerk was instructed to inform ERYC of this figure by the 17 January 2020.

PARISH AREA	TAXBASE		% change	PRECEPT		BAND D		% change
	2020/21	2019/20		2020/21	2019/20	2020/21	2019/20	
Beswick	158.00	153.30	3.07%	£5,412.00	5,250.00	34.25	34.25	0.00%

**8 The Clerk:**

The Clerk was asked to leave the room in order to allow Cllrs to review her performance and agree any changes in level of remuneration. Following discussion, it was agreed that all Cllrs were happy with her performance and that a £50 increase per annum be made to her current salary from 1 April 2020; £1200 per year currently. This was agreed and the Clerk asked to re-join the meeting.

**9 Beswick Bridleway No. 6, Beswick Footpath No. 13 and Beswick Footpath No. 15:**

Cllr Reid noted that The Secretary of State for the Environment approved the realignments of these three PRoWs in November 2019. Cllr Reid summarised the changes previously agreed.

**12 Flood Incidence in the Parish, Winter 2019-20:**

Cllr Reid reported on flood problems at Wilfholme following a breach in defences higher up the drainage system which has meant that the pumps at Wilfholme are in operation 24/7 in order to cope with this. Additionally, Cllr Reid reported that the pumps at Wilfholme and Hempholme are to be replaced at a cost of approximately £1,000,000 later in the year. Costs of the pump replacement is being borne by the Local Enterprise Partnership and the Beverley & North Holderness Internal Drainage Board. The project is being managed by the Environment Agency.

**13 Damaged Village Sign, Kilnwick:**

It was noted that a fallen tree has damaged the village sign on Wilfholme Lane approaching from the A164 and that since this damage occurred, the sign has disappeared. **Action:** Clerk to contact Highways and see if they have removed it. **Post Meeting Note:** *The sign has been located and retrieved by Cllr Quinn. Clerk had already contacted Highways and reported the issue and subsequently updated them. The sign then went missing again which the Clerk also informed them.*

**14 Finance:**

**14.1 Payments:**

Confirmation and payment of required payments.

ERYC SLA - street lights 04/2019-03/2020 - £1608.56 **Defer from November Meeting. New SLA to be discussed and agreed - £1802.80.** As previously discussed, hold payment until Cllr Quinn gives the OK to make payment.

**14.2 Finance Report:**

Clerk reported the current financial situation using monitoring report but noted that as bank statements have not been received, she is unable to ensure that her records and the banks match.

**15 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**15.1 Paperwork for Clerk's Salary:**

Reminder that Steve Lambert has now retired and that one of the Cllrs will need to take responsibility for completing the required paperwork for the Clerk's salary this year - single wage slip and P60 - previous years' documents available as exemplars. Cllr Scaife volunteered to contact Steve and get the necessary documents and Cllr Quinn to complete them.

**15.2 Newsletter Input:**

Cllr Reid requested that any items for inclusion in this year's newsletter be received by Friday 14 February as it is intended to have the newsletter ready for copying in mid March.

**15.3 Dog Fouling:**

Cllr Quinn reported that dog fouling was again an issue in Kilnwick and that it was necessary to once again remind residents new and old that it is bad manners and anti-social to not pick up after your dog. He proposed producing a leaflet for the next meeting to agree prior to posting it through all doors in Kilnwick. **Action:** Cllr Quinn to produce leaflet, Clerk to copy once agreed and send to Cllrs for distribution.

**15.4 Ways of Working:**

Cllr Lee requested that parishioners be provided with a time for input. Cllr Reid felt that it is neater if interjections from the floor are permitted during the Agenda items. Following discussion with Cllrs and parishioners, it was agreed that parishioners and Cllrs are happy with the current format.

**15.5 Communications:**

Following discussion, it was agreed that the Clerk ensure that all communications be forwarded to all Cllrs.

Meeting Closed 8.30 pm.

**Date of Next Meeting:**

11 March 2020

<b>BESWICK PARISH COUNCIL</b>			
<b>Proposed Budget 2020-21</b>			
	2019-20	2019-20	2020-2021
	Proposed	Actual	Proposed
	£	£	£
<b>Street Lighting</b>	<b>2000.00</b>	<b>1727.50</b>	<b>1610.00</b>
<b>Salix Loan Repayment</b>			<b>500.00</b>
<b>Management of Assets</b>			
Defibrillator	180.00	180.00	50.00
Telephone Box Renovation – Beswick	50.00	90.00	20.00
Telephone Box Renovation – Kilnwick	50.00	0.00	20.00
Refurbishment of Street Lights - Kilnwick	3780.00	4536.00	0.00
	<b>4060.00</b>	<b>4806.00</b>	<b>90.00</b>
<b>Grants</b>			
Beswick Church	250.00	250.00	250.00
Kilnwick Church	250.00	250.00	250.00
Twilight Bus	25.00	0.00	0.00
Tour de Yorkshire - Kilnwick	100.00	100.00	0.00
Tour de Yorkshire – Kilnwick (ERYC Grant)	500.00	500.00	0.00
Tour de Yorkshire – Beswick & Watton School	50.00	50.00	0.00
Kilnwick Village Hall Redecoration	250.00	250.00	0.00
	<b>1425.00</b>	<b>1400.00</b>	<b>500.00</b>
<b>Administrative Expenses</b>			
Insurance	350.00	334.56	350.00
Clerk's Salary	1200.00	1200.00	1250.00
Stationery and other expenses	75.00	17.81	75.00
Parish Newsletter	112.10	112.10	130.00
IT Maintenance	60.00	0.00	60.00
External Audit Commission - PKF	200.00	0.00	200.00
Website Domain Registration (3 Years)	0.00	0.00	0.00
Transparency Code Grant – Clerk Website Maint & Training	200.00	0.00	200.00
ERNLLCA Membership	272.92	272.92	300.00
Data Protection Registration	175.00	0.00	175.00
	<b>2645.02</b>	<b>1937.39</b>	<b>2740.00</b>
<b>Total Expenditure</b>	<b>10130.02</b>	<b>9870.89</b>	<b>5440.00</b>
<b>INCOME</b>			
Reserve Brought Forward	5162.01	5162.01	4616.04
VAT Reclaimed	350.00	1074.92	300.00
Precept	5250.00	5250.00	5412.00
Loan from Salix Finance	2500.00	2500.00	0.00
Tour de Yorkshire – Grant from ERYC	500.00	500.00	0.00
<b>Total Income</b>	<b>13762.01</b>	<b>14486.93</b>	<b>10328.04</b>
<b>YEAR END RESERVE</b>	<b>3631.99</b>	<b>4616.04</b>	<b>4888.04</b>

<b>BESWICK PARISH COUNCIL</b>		
<b>Monitoring Report March 2020</b>		
	2019-20	2019-20
	Proposed	Actual
	£	£
<b>Street Lighting</b>	<b>2000.00</b>	<b>1727.50</b>
<b>Management of Assets</b>		
Defibrillator	180.00	180.00
Street Lighting Replacement Fund	0.00	0.00
Telephone Box Renovation – Beswick	50.00	90.00
Telephone Box Renovation – Kilnwick	50.00	0.00
Refurbishment of Street Lights - Kilnwick	3780.00	
	<b>4060.00</b>	<b>270.00</b>
<b>Grants</b>		
Beswick Church	250.00	250.00
Kilnwick Church	250.00	250.00
Twilight Bus	25.00	0.00
Tour de Yorkshire - Kilnwick	100.00	100.00
Tour de Yorkshire – Kilnwick (ERYC Grant)	500.00	500.00
Tour de Yorkshire – Beswick & Watton School	50.00	50.00
Kilnwick Village Hall Redecoration	250.00	250.00
	<b>1425.00</b>	<b>1400.00</b>
<b>Administrative Expenses</b>		
Insurance	350.00	334.56
Clerk's Salary	1200.00	
Stationery and other expenses	75.00	17.81
Parish Newsletter	112.10	112.10
IT Maintenance	60.00	0.00
External Audit Commission - PKF	200.00	0.00
Website Domain Registration (3 Years)	0.00	0.00
Transparency Code Grant – Clerk Website Maint & Training	200.00	0.00
ERNLLCA Membership	272.92	272.92
Data Protection Registration	175.00	0.00
	<b>2645.02</b>	<b>737.39</b>
<b>Total Expenditure</b>	<b>10130.02</b>	<b>4134.89</b>
<b>INCOME</b>		
Reserve Brought Forward	5162.01	5162.01
VAT Reclaimed	350.00	
Precept	5250.00	5250.00
Loan from Salix Finance	2500.00	2500.00
Tour de Yorkshire – Grant from ERYC	500.00	500.00
<b>Total Income</b>	<b>13762.01</b>	<b>13412.01</b>
<b>YEAR END RESERVE</b>	<b>3631.99</b>	<b>9277.12</b>



**Tuesday Club  
Monitoring Report March  
2020**

\*Including £531.45 remaining grant monies

Reserve Brought Forward\*                      £                      943.79

<b>Item</b>	<b>Amount</b>	<b>Balance</b>
		943.79
Kilnwick Village Hall	195.00	748.79
I Reid	19.63	729.16