

Beswick Parish Council

Annual General Meeting

Minutes of Meeting, held on Wednesday

13th March 2015 at Kilnwick Village Hall

Present: Cllr. Ian Reid (Chair), Cllr. Mary Scaife, Cllr. Kenneth Quinn, Samantha Lowey (Clerk to the Council), and 4 Parishioners.

- 1. Report on Election of Parish Councillors, 7 May 2015.** There being five candidates, all have been invited to take up office. They have all signed acceptance of office forms; therefore, the composition of Beswick Parish Council is:

Councillor Ian Reid

Councillor Mary Scaife

Councillor June Feasby

Councillor Jackie Plowman

Councillor Kenneth Quinn

- 2. Apologies for absence** - Cllr. June Feasby, Cllr. Jackie Plowman
- 3. Election of Chair and Vice Chair for 2015-16.** Cllr. Quinn proposed Cllr. Reid for the position of Chairman and Cllr. Scaife seconded. Cllr. Quinn proposed Cllr. Scaife for Vice-Chair and Cllr. Reid seconded. Cllr. Reid accepted the position of Chairman and Cllr. Scaife accepted the position of Vice Chair.
- 4. Declaration of pecuniary or non-pecuniary interests** - None were declared.
- 5. Appointment of Footpath Warden for 2015-16.** Cllr. Scaife proposed Mr Chris Lowey and Cllr. Quinn seconded this proposal. The Clerk will approach Mr Lowey and report at the next meeting.
- 6. Report on the Election of Ward Councillors on 7 May 2015.** All three Conservative Party candidates have been re-elected as Ward Councillors: Mr Stephen Parnaby, Mrs Phyllis Pollard and Mr Bradley Birmingham.
- 7. Chair's Report on 2014-15.** The Newsletter 2014-15 has been accepted as a de facto report and has been received by all parishioners. Cllr. Scaife thanked Cllr. Reid for all the work and time he puts in to his position as Chair of the Parish Council.
- 8. Parish Finances**
 - (i) To receive and approve the Annual Accounts for 2014-15** – The Annual Audit, including the Accounting Statement and the Annual Governance Statement were approved and signed off by the Chairman of the council. No issues had been raised by the Internal Auditor, Mrs Kate Johnson.
 - (ii) To receive and agree a proposed Budget for 2015-16** – The Budget has been approved with one minor adjustment.
 - (iii) To receive nominations and appoint an Internal Auditor for 2015-16** – Mrs Kate Johnson was proposed as auditor for 2015-16. Cllr. Quinn will approach Mrs Johnson.

9. Minutes of the Meeting 11 March 2015. These were agreed as correct.

10. Matters Arising from the Minutes:

11 Mar 2015;

4. *16.4 Letter from Graham Stuart regarding the Installation of Defibrillators in the Area.* The agreement accepting the East Riding Local Grant Fund has now been sent off. A grant of £650 had been received from the SMILE Foundation and this will be used, pro rata, to reduce the call on the Local Grant Fund. The SMILE Foundation will provide the defibrillator and a cheque for £635 (i.e. the amount which will be claimed from the Local Grant Fund), has been sent to the SMILE Foundation to add to its grant in order to complete the purchase. Ian Calvert, an electrician from Kilnwick, has been approached regarding the installation of the defibrillator, but needs more information on what will be required. This will be provided when the defibrillator arrives. The cost of the defibrillator will cover the training of up to six people. Cllr. Reid, Cllr. Quinn, Cllr. Plowman (or Ben Plowman) and Parishioner Tony Beddows have all put themselves forward for training to use the device. If anyone else wishes to volunteer, they should get in touch with the Clerk.

5 (i) *To discuss the request from Beswick PCC for funding support for the coming financial year.* – The Council agreed to a donation of £225, the increase recognising the impact of inflation on the value of the donation which has remained at £200 over the last five or more years.

(ii) *To discuss the request from Kilnwick PCC for funding support for the coming financial year.* - The council agreed to a donation of £225, the increase recognising the impact of inflation on the value of the donation which has remained at £200 over the last five or more years.

11. *Developments at Wilfholme Landing. Cllr Reid to report on action taken by ERYC Planning Enforcement Officer Mike Roebuck.* – Mr Roebuck visited Mrs Harrison, Three Jolly Tars Farm, who showed him around the site and inside some of the sheds, which all contained fishing equipment. Mrs Harrison claimed the sheds had always been there. Due to the fact they had been there for more than four years, the matter would not be pursued any further. Notes were taken of how many sheds were there now, to identify any future additions.

16. *Internal Auditor. To report that Mrs Kate Johnson had kindly agreed to act as Internal Auditor for 2014-15.* The council expressed its gratitude to Mrs Johnson for auditing the accounts.

12. Policing Matters. – A copy of the report has been circulated electronically

13. Planning Applications. *15/01171/PLF Construction of Vehicular Access, Mr Keith Edmondson, The Bungalow, Fountain Manor, Wilfholme Road, YO25 9HZ.* This application was passed, but with the following comments: Materials used must be permeable and adequate culverting must be considered.

14. East Riding Local Plan 2012-19. A proposal for a development to the north of Main Street, Kilnwick had been put forward many years ago and had been retained in the Local Plan. Many objections were received and it appears the proposal had been suggested by a previous, now deceased, resident. This proposal has now been removed and is no longer included in the Local Plan.

15. ERYC & Kingston upon Hull Joint Access Forum - Use of Verges. Cllr. Reid reported that the verge along the C59 from Tibby Lane to School Lane had not been deemed a development prospect at the present time. However, the Joint Access Forum is interested in looking further at possible development of the verge of the A614 between its junction with the C59 and Middleton, No financial

support is available, but Simon Parker (PROW Officer , ERYC) has agreed to put the case forward to the Local Authority. Middleton Parish Council are also very keen to support the project.

- 16. Bus Shelter (southbound) at Kilnwick Lodges.** Cllr. Reid has agreed with ERYC that the Parish Council will take responsibility for the bus shelter and is awaiting confirmation from Highways that the PC can install street furniture on the highway. The Parish Council has re-affirmed that it authorises purchase of the previously agreed shelter if it gets permission from Highways before the next meeting, subject to the Clerk confirming the original quote is still valid and the cost of a site survey is reasonable.
- 17. River Hull Integrated Catchment Strategy.** The Environment Agency, Yorkshire Water, Hull City Council , East Riding of Yorkshire Council, Natural England, the Internal Drainage Board and others have come together to develop the strategy. Cllr. Reid outlined that, were the Strategy accepted, Wilfholme and Hempholme Pumping Stations would remain and be upgraded, The River Hull will be dredged, which will increase the volume of water it can hold, and landuse changes in upper parts of the drainage system will be implemented to reduce and slow the passage of water towards The River Hull.
- 18. Footpath Warden Update.** The fallen Public Footpath signs have been made, but the Grounds Maintenance Team which will install them is currently very busy with grass cutting. So it may take a while before they are erected.
- 19. 2014-15 Parish Newsletter.** To note that the Newsletter has been distributed to all households and businesses in the Parish as well as to Beverley Ward Councillors and the Clerks of neighbouring Parish Councils.
- 20. Village Task Force Walkabout.** - This will take place on Friday 24/07/15 from 10.00am, Cllr. Quin and Cllr. Scaife have agreed to accompany the task force on the walkabout.
- 21. Creation of an Asset register.** The trees have been removed from the register as they were deemed an unnecessary addition. The list has now been adopted and a copy will be sent to the insurance company in due course.
- 22. Adopt a Kiosk.** The Parish Council decided unanimously not to adopt any of the three telephone kiosks in the parish.
- 23. Correspondence Received.**
Parish News Letter was circulated
- 24. Any Other Business - Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action, but will appear on the next agenda. –**
 - (i) Cllr. Scaife and Cllr. Feasby attended the Festival of Saint John at Beverley Minster
 - (ii) A parishioner noted the state of disrepair of the bench in Kilnwick on the C59 and has requested that it be maintained. This will be mentioned on the village walkabout in July.
 - (iii) Cllr. Quinn has found a ‘Transparency Code for Small Authorities’ on the internet and believes it may be mandatory for us to follow it. He is going to look further into this and will report at the next meeting.
- 25. Date of next meeting:** This will be Wednesday 8th July 2015 at Kilnwick Village Hall