

# Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday 11 July 2018 at Kilnwick Village Hall

## MINUTES

- 1 Apologies for Absence:**  
Ward Councillor Pollard.

**Present:**

Cllrs Reid (Chair), Quinn, Scaife, Feasby, Plowman, J Bugg (Clerk), 3 parishioners.

- 2 Declarations of Pecuniary and Non-Pecuniary Interests:**  
None.

- 3 Minutes:**  
Minutes of the meeting held on 9 May 2018 were confirmed to be a true and accurate record.

Cllr Reid instructed the meeting on his intention to bring Agenda Item 7 forward.

- 7 Vacancies for the role of Parish Councillor:**  
Councillors Feasby and Plowman have tendered their resignations as of the close of the current Meeting. Their resignation letters have been received and accepted. Cllr Scaife has agreed to remain a Councillor until some future date as yet to be determined.

The Council advertised two vacancies through both ERYC Democratic Services and the Parish Council's Notice Boards and Website. Two expressions of interest have been received by the Clerk. In the event that the number of candidates did not exceed the number of vacancies, the Parish Council can proceed to co-opt and appoint nominees to the vacancies without holding an election. The two nominees, both parishioners, expressing interest are: Mr Robert E Lee and Mr Anthony E Beddows. Both nominees gave verbal submissions of what are their suitability for the posts before being asked to leave the room in order to allow Cllrs to consider each case. Following discussion, it was proposed, seconded and agreed *nem. con* to co-opt both nominees, who were thanked for their interest and asked to complete the necessary paperwork which was distributed by the Clerk. Upon receipt of the completed paperwork Mr Beddows and Mr Lee will be welcomed as Parish Councillors.

- 4 Matters Arising from the Minutes:**

**7 Annual Accounts 2017-18**

Cllr Quinn described the alterations he had suggested to the Clerk, who agreed that it was not a problem to make the suggested changes. Agreed that the Clerk use this format in future reports.

**8 GDPR and ERNLLCA Membership:**

The Clerk reported that the new email list, following the receipt of GDPR permission slips, contains fewer peoples' details. A number of permission slips which had been given to Cllrs were passed to the Clerk for inclusion.

**14.3 Footpath Damage:**

Clerk reported on discussions with ERYC – it was noted that damage has yet to be addressed. N.B. The path referred to is that running alongside the C59 between Tibby Lane and Kilnwick Lodges.

**17.1 Footpath Warden:**

Clerk reported that Chris Lowey is happy to continue in the role and that he had taken action to alert ERYC about the clearing of a Beswick footpath. Any assistance which can be given in the reporting of issues with Parish footpaths would be greatly appreciated.

#### **17.4 Street Lighting in Kilwick:**

Cllr Quinn report on information gleaned from various sources regarding the additional cost of not switching off the street lights from 00:00 through 05:00 and the costs associated with the installation of new luminaires/LEDs. Cllr Quinn noted that D Williamson - ERYC Lighting Dept - had been very helpful. Cllr Quinn will continue researching, calculate savings/costs and investigate grant opportunities prior to the next meeting. Cllr Reid thanked Cllr Quinn for his report, which was very thorough and a useful quantification.

#### **5 Planning Applications:**

To discuss all planning applications received by the BPC since the last meeting including:

##### **5.1 Notification of Planning Application Ref: 18/01280/PLF**

Woodford House 37 Main Street Kilwick East Riding Of Yorkshire YO25 9JD, Erection of Storage Building.

Further feedback was requested regarding the drainage of the site and this had been submitted prior to today's meeting. Following email discussion, it had been agreed that the following be submitted to the Planning Portal:

The revised proposal states that rainwater will run to a soakaway. But, given guttering on the drawing, this might be taken to apply to roof drainage only. There is an area described as "new hardstanding" that is approximately 1.5 to 2 times the area of the roof. There appears to be no statement as to what material is to be used for the hardstanding, which adds to an existing area of hardstanding that is of an area similar to that of the proposed building. Being conservative and with no specification in the application, we should assume that the new and existing hard standing is impermeable.

In the context of the above, we again, indicate we have no objection. However, we further recommend that, in the context of ensuring neighbours are unaffected by surface runoff, that a means of disposing of rainwater falling on the combined new and existing hardstanding is specified as a condition of the planning consent.

#### **6 Correspondence:**

Clerk reported on correspondence received since last meeting – these are included elsewhere in the Agenda.

#### **8 Parish Councils Meeting, County Hall, 24 May 2018:**

Cllr Reid reported that there had not been any ward councillors at the meeting, which had been conducted by officers. He had found the style of the meeting frustrating. The following items are of interest to the Parish Council:

- 1 *Planning* - Central Government's new regulations will allow *planning in principle* where there are less than 10 dwellings. This will allow the submission of outline planning only. Decisions are required to take place within 5 weeks. Additionally, the consultation process (including involvement of parish councils) must be completed in less than 14 days.

Central Government is accusing Local Governments of not giving permissions; Local Governments refute this and state that developers are receiving permissions but often not developing. Rob Lee noted that Beswick and Kilwick have defined development limits which allow infill or conversion only and so are not likely to see development.

- 2 *How/when do planning applications get called into committee?* If BPC would like an application to be considered by the Planning Committee, it must say so when completing its consultation response and be explicit, not waiting for the Planning Officer's report.

**9 Finance:**

**9.1 Finance Update:**

Clerk presented the current financial report.

**9.2 Payments:**

Confirmation and payment of:

Beswick Church - £250.00, Kilnwick Church - £250.00, Cllr Quinn (Kilnwick Telephone Box Renovation) - £308.87, Rob Lee (Kilnwick Telephone Box Renovation) - £50.80.

**10 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**10.1 Kilnwick 'Phone Box**

Rob Lee reported that the box is being stripped of paint, the door is off and the glass out. His proposal for the box is to make it into an information centre and show the history of the village from 1086 to 2018. Glass (toughened) can be etched at a cost of £3 per pane. It is hoped that the work will be completed by the end of the summer.

Cllr Reid requested that Rob Lee liaise with the Beswick team to give support and assistance and thanked Rob and his team for their hard work to date.

**10.2 Thanks to departing Cllrs**

Cllr Reid thanked warmly Cllrs Feasby and Plowman for their time and efforts as parish councillors before presenting them with flowers and chocolates.

Meeting closed: 8.10 pm

**Date of Next Meeting:** 12 September 2018

**INCOME & EXPENDITURE Monitoring Report 30 June 2018**

	2018-19	2018-19	
	Budget	Actual	
	£	£	
Defibrillator	0.00	0.00	
Street lighting	2000.00	2000.00	Estimated
Street Lighting Replacement Fund	800.00	800.00	Estimated
Bus Shelter Cleaning	40.00	40.00	Estimated
BT - Purchase of Beswick & Kilnwick Telephone Boxes			
Telephone Box Renovation - Beswick	350.00	350.00	Estimated
Telephone Box Renovation - Kilnwick	350.00	350.00	Estimated
Litter Picking Equipment		71.63	
<b>Grants</b>			
Beswick Church	250.00	250.00	
Kilnwick Church	250.00	250.00	
Twilight Bus	25.00	25.00	Estimated
<b>Administrative expenses</b>			
Insurance	350.00	350.00	Estimated
Clerk's salary	1200.00	1200.00	
Stationery and other expenses	65.00	65.00	Estimated
Parish Newsletter	70.00	70.00	Estimated
IT Maintenance	60.00	60.00	Estimated
External Audit Commission PKF	120.00	120.00	Estimated
Website domain registration (3 years)	0.00	0.00	
Transparency Code Grant - Clerk Website Maintenance & Training	200.00	200.00	
ERNLLCA Membership	265.45	265.45	
Data Protection Registration	175.00	175.00	Estimated
Postage		8.99	
Net expenditure	6570.45	6651.07	
<b>FUNDING</b>			
VAT Reclaimed	313.00	313.00	Estimated
Reserve brought forward	3091.48	3091.48	
Precept	5250.00	5250.00	
	8654.48	8654.48	
<b>YEAR-END RESERVE</b>			
	2084.03	2003.41	