

Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 8 May 2019 at Kilnwick Village Hall

MINUTES

1 Election of Chair for 2019-20:

The Clerk called the meeting to order and requested nominations for the position of Chair. Cllr Scaife proposed that Cllr Ian Reid continue in the role of Chair and thanked Cllr Reid for his previous hard work and commitment to the PC. Cllrs Quinn and Beddows agreed with this nomination. Cllr Reid thanked Cllr Scaife for her kind words and accepted the nomination. It was agreed that Cllr Reid continue as Chair in 2019/20. Cllr Reid then took over control of the meeting.

2 Election of Vice-Chair for 2019-20:

Cllr Reid sought nominations for the position of Vice-Chair. Cllr Beddows nominated Cllr Quinn which was seconded by Cllr Scaife and Cllr Quinn was duly elected as Vice-Chair.

All Cllrs present signed the Declaration of Acceptance of Office and all were duly witnessed.

3 Apologies for Absence:

Cllr Lee

4 Declarations of Pecuniary and Non-Pecuniary Interests:

Non-pecuniary interests were declared by Cllr Quinn and by Cllr Beddows in relation to The Village Hall and The Park, Kilnwick.

5 Annual Report 2018-19:

Cllr Reid proposed that the meeting consider and approve the Newsletter 2018-19 (already distributed widely and incorporated in the Council's Website) as the Annual Report on Council activity. This was agreed.

6 Annual Return 2018-19:

- (a) To consider and note the Internal Auditor's report: Agreed.
- (b) To consider and note the Certificate of Exemption: Agreed.
- (c) To consider, approve and sign the Governance Statement: Agreed and signed.
- (d) To consider, approve and sign the Accounting Statement: Agreed and signed.

Cllr Reid requested that the Clerk provide him with the contact details of the Internal Auditor – Mrs Louise Dawson - in order that he can write to thank her for her assistance in Internally Auditing the Annual Return.

7 Annual Accounts 2018-19:

The Annual Accounts 2018-19 were received and noted as the Council's accounts for 2018-19.

Cllr Reid noted that he would like to propose that the way the Tuesday Club Accounts are presented be considered at the next meeting. This was agreed.

Following completion of the works on the Beswick and Kilnwick telephone box restorations and conversions, it was proposed that the 2019-20 Asset Register be considered at the next meeting. This was agreed.

8 Public Rights of Inspection:

The Clerk confirmed that the period for public inspection of the accounts and related records shall be from 17 June to 26 July inclusive, and agreed that public notice be given to that effect.

9 Minutes:

The Minutes of the meeting held on 14 March 2019 were agreed to be a true and accurate record.

10 Matters Arising from the Minutes:

4.1 Street Lighting:

Cllr Quinn reported on the outcome of the ballot regarding whether street lights remain off during the small hours or are kept lit for the period: Kilnwick - 22 votes for the lights to remain off and 12 votes for them to be kept on. Beswick - 16 votes for the lights to remain off. As the number of votes cast is less than the required 50% in each of the villages, it was agreed that the lights will remain off from midnight to 5.30 am. Cllr Reid thanked Cllr Quinn for his efforts in giving the parishioners their say on this topic.

5 Parish and Ward Council Elections 2 May 2019:

The Chair reported that the 5 Parish Councillors were returned to office uncontested. The Ward Councillors elected are all Conservatives, with Kevin Beaumont, Pauline Greenwood and Bernard Gateshill taking office. It was agreed that the Clerk extend the PC's congratulations to the newly elected candidates and issue to them an invitation to attend future meetings of the Parish Council.

8 Tour de Yorkshire 2019:

Cllrs Beddows reported that the events organised in Kilnwick had been hugely successful with approximately 150 people attending the festivities despite inclement weather. ITV Calendar 6 pm News was broadcast from Kilnwick which meant that the decorations were seen nationwide. Cllr Beddows also noted that the profits from the events would be used in the refurbishment of the Village Hall. Cllr Reid extended his thanks to the Organising Committee and everyone who was involved in making this such a memorable event.

It was noted that, in response to the Clerk contacting Beswick & Watton School and following email correspondence between Councillors, a sum of £50 had been made available to Beswick & Watton School in order to support activities associated with the Tour. The Clerk reported that the school had created land art to be seen by the helicopter video camera, had decorated the school and grounds, and had held a community party to celebrate the passing of the TdY. It was agreed that the school would receive its £50 grant.

14.2 ERYC & HCC Joint Mineral Local Plan:

Cllr Reid reported that the main plan had been created some years ago and, as there was nothing included which was local to the PC, he had nothing to report. Cllr Scaife thanked Cllr Reid for his efforts on behalf of the PC.

14.5 Village Hall Refurbishment:

It was agreed to carry forward to the next meeting the query from Cllrs Lee and Quinn that the Parish Council might support financially the refurbishment of the Village Hall. Cllr Reid requested that, if appropriate, a costed proposal be brought to the meeting for ease of decision making.

11 Planning Applications:

11.1 Notification of Decision of Application Ref: 19/00685/PLF

The above planning application has been approved.

11.2 Notification of Decision of Application Ref: 19/006656/PLF

The above planning application has been approved.

11.3 Notification of Decision of Application Ref: 19/006657/PLF

The above planning application has been approved.

11.4 Notification of Decision of Application Ref: 19/00506/PLF

The above planning application has been approved.

The meeting noted that, despite the Council's comments regarding the bend in the road at the entrance to Soanes Farm (Ref 19/006656/PLF & 19/006656/PLF) being a potential accident

blackspot, this was not seen to be an issue by ERYC Planning. Despite this, a number of potentially dangerous incidents had already been observed.

Cllr Reid reported that the Planning Portal does not always seem to record consistently the Clerk's comments on behalf of BPC, some recorded as being made by BPC and some by Julia Bugg. Clerk to enquire as to why this is the case and try to ensure that all are recorded as BPC comments.

12 Loan from Salix Finance to Convert Kilnwick Street Lights to LED:

Cllr Quinn reported that the application for an interest-free loan of £2500 with 10 repayments to be made by Direct Debit over five years has been formally approved by Salix Finance, but that the next stage in the approval required a proposal be put through ERNLLCA to the Secretary of State to seek permission. Cllr Quinn proposed the motion that BPC seek the Secretary of State's approval of a loan of £2500 for the conversion of luminaires to LED in Kilnwick, East Riding of Yorkshire. The motion was seconded by Cllr Beddows and approved *nem con*.

13 Finance

13.1 Budget 2019/20:

The Clerk presented the draft budget and following discussion some alterations were made with Councillors' agreement. The budget shown below was then agreed.

| Budget Approved 8 May 2019 | | | |
|--|---------|---------|----------|
| | 2018-19 | 2018-19 | 2019-20 |
| | Budget | Actual | Proposed |
| | £ | £ | £ |
| Defibrillator | 0.00 | 0.00 | 180.00 |
| Street lighting | 2000.00 | 1883.64 | 2000.00 |
| Street Lighting Replacement Fund/Street Lighting | 800.00 | -800.00 | 0.00 |
| Bus Shelter Cleaning | 40.00 | 0.00 | 0.00 |
| Telephone Box Renovation - Beswick | 350.00 | 85.31 | 50.00 |
| Telephone Box Renovation - Kilnwick | 350.00 | 359.67 | 50.00 |
| Litter Picking Equipment | 0.00 | 71.63 | 0.00 |
| Refurbishment of Street Lights - Kilnwick | | | 3780.00 |
| | | | |
| | | | |
| Grants | | | |
| Beswick Church | 250.00 | 250.00 | 250.00 |
| Kilnwick Church | 250.00 | 250.00 | 250.00 |
| Twilight Bus | 25.00 | 0.00 | 25.00 |
| TdY - Kilnwick | | | 100.00 |
| TdY - ERYC Grant to Kilnwick | | | 500.00 |
| Village Hall | | | 250.00 |
| TdY - Beswick & Watton CE VC School | | | 50.00 |
| | | | |
| Administrative expenses | | | |
| Insurance | 350.00 | 331.33 | 350.00 |
| Clerk's salary | 1200.00 | 1200.00 | 1200.00 |
| Stationery and other expenses | 65.00 | 59.43 | 75.00 |
| Parish Newsletter | 70.00 | 65.00 | 112.10 |
| IT Maintenance | 60.00 | 0.00 | 60.00 |
| External Audit Commission PKF | 120.00 | 0.00 | 200.00 |
| Website domain registration (3 years) | 0.00 | 0.00 | 0.00 |
| Transparency Code Grant - Clerk Website Maintenance & Training | 200.00 | 0.00 | 200.00 |
| ERNLLCA Membership | 265.45 | 265.45 | 272.92 |
| Data Protection Registration | 175.00 | 0.00 | 175.00 |
| | | | |
| Net expenditure | 6570.45 | 4021.46 | 10130.02 |
| | | | |
| FUNDING | | | |
| VAT Reclaimed | 313.00 | 841.99 | 350.00 |
| Loan | | | 2500.00 |
| ERYC TdY Grant | | | 500.00 |
| Reserve brought forward | 3091.48 | 3091.48 | 5162.01 |
| Precept | 5250.00 | 5250.00 | 5250.00 |
| | 8654.48 | 9183.47 | 13762.01 |
| | | | |
| YEAR-END RESERVE | 2084.03 | 5162.01 | 3631.99 |

13.2 Payments:

The following payments were approved:

Reimburse Chair for cost of Newsletter printing - £112.10

Reimburse Chair for postage of Newsletter - £9.43

Reimburse Vice-chair for Defibrillator battery - £180.00

ERNLLCA Membership 2018/19 - £272.92

Beswick & Watton School for TdY - £50.00

Reimburse Clerk for itemised expenses - £8.38

14 Nominations of Footpath Wardens - Beswick and Kilnwick:

Nominations for Beswick: Victoria Fletcher and Kilnwick: Gerard Hodgson were proposed and accepted. It was agreed that copies of maps showing the footpaths in each area would be forwarded to the wardens by Cllr Reid. Clerk to extend the thanks of the Council to Chris Lowey, the out-going warden.

- 15 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

15.1 Agenda Items:

Cllr Quinn gave his apologies for causing confusion with relation to an Agenda item for The Park (which had appeared on the draft Agenda of this meeting, but subsequently deferred to the July Meeting) and suggested that, when parishioners and Cllrs seek the addition of an item, all Cllrs be informed in order to ensure that there is no confusion. This was agreed.

15.2 Parking on Main Street, Kilnwick by Users of The Park, Kilnwick:

Cllr Quinn proposed that, between now and the July meeting, information be gathered, this to be assessed at the July Meeting.

Ellen Beddows (Secretary to the Trustees of The Park) had volunteered to seek an agreeable solution to the problem. Cllr Tony Beddows queried whether The Park Trustees are the ones who should be dealing with parking issues on Main Street. Following discussion, it was agreed that: all signage must be approved by ERYC, if any were proposed; that, because Main Street is a public road, people have the right to park there; and to await further information from Ms Ellen Beddows.

15.3 Prospective Planning Application, School Lane, Kilnwick:

Jamie Ferguson of 20 School Lane requested that he be given the opportunity to notify the Council of his intention to seek planning permission for the erection of a 4 bedroomed dormer bungalow on land adjacent to 15 School Lane. He informed the meeting that his intention is to self-build the property partially behind number 15 and in such a way as to not affect the street scene. Cllr Reid thanked Mr Ferguson for forewarning the Council of an upcoming planning application and offered information regarding the topography of the site. It is anticipated that the application may be brought to the next meeting of BPC.

Meeting closed at 8.55 pm.

Date of Next Meeting:

10 July 2019