

Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 9 May 2018 at Kilnwick Village Hall

MINUTES

1 Election of Chair for 2018-19:

The Clerk called the meeting to order and reported that she had received a nomination from Cllr Scaife that Cllr Ian Reid continue in the role of Chair and thanked Cllr Reid for his hard work and commitment to the PC. Cllrs Quinn, Plowman and Feasby all agreed with this nomination. Cllr Reid thanked Cllr Scaife for her kind words and accepted the nomination. It was agreed that Cllr Reid continue as Chair in 2018/19. Cllr Reid then took over control of the meeting.

2 Election of Vice-Chair for 2018-19:

Cllr Reid reported that due to ill health, Cllr Scaife was unable to continue as Vice-Chair. He thanked Cllr Scaife for her many years with Beswick PC and hoped that she would soon be in much better health. Cllr Reid nominated Cllr Quinn as Vice-Chair; Cllr Feasby seconded this nomination as Cllr Quinn was duly elected as Vice-Chair.

3 Apologies for Absence:

Cllr Scaife and County Cllr Pollard both send apologies.

4 Declarations of Pecuniary and Non-Pecuniary Interests:

None.

5 Annual Report 2017-18:

Cllr Reid proposed that the meeting consider and approve the Newsletter 2017-18 (already distributed widely and incorporated in the Council's Website) as the Annual Report on Council activity. This was agreed.

6 Annual Return 2017-18:

- (a) To consider and note the Internal Auditor's report (attached): Agreed.
- (b) To consider and note the Certificate of Exemption (attached): Agreed.
- (c) To consider, approve and sign the Governance Statement (attached): Agreed, approved and signed.
- (d) To consider, approve and sign the Accounting Statement (attached): Agreed, approved and signed.

Cllr Reid requested that the Clerk write to Heather Measom, Wolds Federation Business Manager to thank her for her assistance in Internally Auditing the Annual Return.

7 Annual Accounts 2017-18:

Annual Accounts 2017-18 received and noted the Council's accounts for 2017-18. Cllr Quinn requested that the format of the Annual Accounts be altered to make them more 'user-friendly'. Clerk agreed to work with Cllr Quinn to do this.

8 Public Rights of Inspection:

The Clerk confirmed that the period for public inspection of the accounts and related records shall be from 4 June to 15 July inclusive, and it was agreed that public notice be given to that effect.

9 Minutes:

The minutes of the meeting held on 14 March 2018 were approved as an accurate record.

10 Matters Arising from the Minutes:

13.1 Traffic Mirrors: Cllr Quinn reported that there had been no further interest in this matter from the parishioners and it was therefore agreed that no further action be taken at this time.

8 GDPR and ERNLLCA Membership: Clerk reported that further actions in relation to the appointment of a DPO had not yet been required as discussion was on-going. Letters seeking confirmation of permission to hold individuals' details were distributed with the newsletter and a number have been

returned already. Cllr Quinn requested that a list of parishioners be sent to him in order to allow him to contact them to remind them to complete and return their forms.

14.1 Litter Pickers: Following the item in the newsletter relating to the sterling efforts of the litter pickers, it was requested that the required items be purchased as agreed. Thanks to all 4 parishioners for their continued hard work.

14.3 Footpath Damage: The Clerk reported that no communication had been received from ERYC about the reported damage. It was agreed that the Clerk should ask Cllr Pollard to take this to ERYC noting that the footpath was no longer accessible to wheelchair users, is not safe or accessible for children on their walk to/from school and might be a prospective insurance issue. Cllr Quinn suggested that the Clerk contact Cllr Barrett as per the article in the ERYC magazine; Clerk to pursue.

4.9 Street Scene: It is expected that the outstanding works be done in this financial year.

11 Planning Applications:

11.1 Notification of Decision of Application Ref: 18/00223/PLF

The above planning application has been approved.

11.2 Notification of Planning Application Ref: 18/01280/PLF

Woodford House 37 Main Street Kilnwick East Riding Of Yorkshire YO25 9JD, Erection of Storage Building.

Cllr Reid queried whether, given the size of both the roof and the new hardstanding area being proposed, there needs be a statement about how rain water disposal will be addressed. It was noted that the Internal Drainage Board has commented on-line and that the ditch along the boundary was to be used. The building specification is acceptable to the PC; but, adequate rain water drainage should be specified. Clerk to report this to ERYC.

12 Watton Footpath No. 11 and Bridleway No. 19, at Wilholme Landing:

Cllr Reid reported that a government-appointed inspector is due to inspect the site in the field on or after 23 April 2018. Debbie Smedley (Assistant Engineer, Definitive Map, ERYC) has indicated that once the Watton order has been determined, the County Council team will move on to resolving the access issues relating to Beswick Footpath No. 18.

13 Finance

13.1 Budget 2018/19:

Approve the budget for 2018/19.

Monitoring Report – 30 April 2018 distributed and agreed. Parishioners requested copied. Cllr Reid agreed that this could be done in the future.

13.2 Payments:

Reimburse Clerk for cost of Newsletter printing - £65.00

Reimburse Chair for postage of Newsletter - £8.99

Pay ERNLLCA Membership 2018/19 - £265.45

Cost of litter picking items agreed - cheque to be signed on receipt of invoice.

14 The Park, Kilnwick:

Cllr Reid has received comments from a few parishioners concerning the appearance of a portaloo on the SE corner of The Park. Cllr Reid has initiated a dialogue with the Secretary and Acting Secretary of the Trustees and will report on discussions. It was noted that the portaloo has now been moved and screened.

15 Membership of Beverley and North Holderness Internal Drainage Board:

To report that Cllr Reid has been appointed as an ERYC Nominated Member of the IDB.

16 ERYC Town & Parish Council Communication Survey:

The Clerk reported that the PC's response had been sent but as the deadline date had been extended to 9/5/2018 no outcome had been received.

17 AOB: *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

17.1 Footpath Warden: It was noted that no response had been received from Mr Lowey; Clerk to pursue.

It was reported that the Watton Beck crossing point is blocked with a Prohibition Notice being in place due to the bridge being unsafe. Clerk noted that this is the planned route for the school's sponsored walk.

17.2 Impending Resignations from Council: Cllrs Scaife, Feasby and Plowman have all given notice of their intention to resign. BPC is now seeking new Cllrs as 3 are needed to be present at each meeting in order to be quorate. Clerk to investigate the correct procedure with Democratic Services and advise. The required period of notice is extended to facilitate advertising of and appointment to posts.

It was noted that Cllr Quinn will need to be added to the bank account signatories.

Cllr Reid requested that Expressions of Interest be given to himself, Cllr Quinn or the Clerk.

17.3 Changes to EYMS 121: Changes are being put in place to make the service more timely with services no longer extending to and from Scarborough. Service 12 to and from Bridlington to Scarborough will take over this portion on the journey.

17.4 Street Light in Kilnwick: Cllr Quinn reported that an individual has questioned the turning off of street lights in the PC at night. Following discussion, it was agreed that Cllr Quinn would investigate the cost and validity of the Parishioner's comments. Cllr Reid noted that environmental issues must also be considered. If lights are to remain on, LED warm white bulbs to be used, if technically feasible.

Meeting Closed at 8.27 pm.

Date of Next Meeting:

11 July 2018